



COMMITTEE ON ACADEMIC PLANNING AND REVIEW

Friday, September 14, 2018

TO: Members of the Committee on Academic Planning & Review (CAPR)
FROM: Michele Korb, Chair of CAPR
SUBJECT: CAPR Meeting, Thursday, September 20, 2018, 2:00 – 4:00 PM., SF 329

APPROVED AGENDA

1. Election of the 18-19 Secretary
2. Approval of the agenda
3. Approval of [9/6/18](#) minutes
4. Reports
 - a. Report of the Chair
 - b. Report of the Presidential appointee
 - c. Report of APS
5. CAPR Liaison Introduction
 - a. Liaison report resources (location of files, templates, etc.)
 - b. [Liaison assignments](#) for 5 years/annual reports and the buddy system chart – redistribution of reviews
 - c. Review role of CAPR members
6. Business Items:
 - a. [CAPR Policies and Procedures](#)
 - i. Changes or updates?
 - b. [18-19 CAPR X](#): WASC Spring 2019 Progress Report
 - c. 18-19 CAPR X: [GE Long-term Assessment Plan](#)
7. Discussion Items:
 - a. Creation of a new rubric for Fall 2018 annual reports; raised by 17-18 chair and tabled in 17-18
 - b. Examples of Annual Reports and process for reviewing
 - c. Timelines for Annual reports and 5 year reviews – ideas for clarity on website
8. Adjournment