COMMITTEE ON ACADEMIC PLANNING AND REVIEW

Friday, September 14, 2018

TO: Members of the Committee on Academic Planning & Review (CAPR)

FROM: Michele Korb, Chair of CAPR

SUBJECT: CAPR Meeting, Thursday, September 20, 2018, 2:00 – 4:00 PM., SF 329

APPROVED AGENDA

1. Election of the 18-19 Secretary
2. Approval of the agenda
3. Approval of 9/6/18 minutes
4. Reports
   a. Report of the Chair
   b. Report of the Presidential appointee
   c. Report of APS
5. CAPR Liaison Introduction
   a. Liaison report resources (location of files, templates, etc.)
   b. Liaison assignments for 5 years/annual reports and the buddy system chart – redistribution of reviews
   c. Review role of CAPR members
6. Business Items:
   a. CAPR Policies and Procedures
      i. Changes or updates?
   b. 18-19 CAPR X: WASC Spring 2019 Progress Report
   c. 18-19 CAPR X: GE Long-term Assessment Plan
7. Discussion Items:
   a. Creation of a new rubric for Fall 2018 annual reports; raised by 17-18 chair and tabled in 17-18
   b. Examples of Annual Reports and process for reviewing
   c. Timelines for Annual reports and 5 year reviews – ideas for clarity on website
8. Adjournment