Members Present: Helen Christian, Patrick Huang, Sarah Nielsen, Balaraman Rajan, Aline Soules, Julie Stein, Nancy White

Members Absent: Martin Castillo, Sandy Luong, Jason Smith

1. Approval of agenda. M/S/P to approve agenda (Rajan/Soules). All approved
2. Approval of minutes from 09 January 2017. M/S/P to approve minutes (Soules/Rajan). All approved.
3. Diversity ILO assessment
   a. Discussion of assessment experiences to date
      ■ While some difficulties still persist (alignment to rubric still varied), scoring papers on Diversity allowed less influence on assignment fulfillment. Even though some assignments used the rubric, there were still papers that did not score high.
      ■ Blackboard - commenting tool will be fixed, and scoring without opening multiple pages.
      ■ Students tended to focus on interviewees. How the committee scores assignments when assignments asks to generalize based on few data will be considered in later meetings.
   b. Assessment of “live” papers
      ■ Members present scored papers for the rest of the meeting.

REMAINING WINTER MEETINGS

- **February 6th**, MI3038, Review Quantitative Reasoning Rubric. Time certain 2:30 pm. Guests: co-leads QR rubric development project, Julia Olkin and Julie McNamara.
- **February 20th**, SA1400 Review Information Literacy Rubric. Guest: Stephanie Alexander - lead from Information Literacy Rubric project
- **March 6th**, SA1400. Review diversity results and make recommendations for rubric Guest Fanny Yeung

Meeting staggered adjournment for members completing assessment.

Respectfully submitted,
Helen Christian