Members Present: Martin Castillo, Helen Christian, Patrick Huang, Sandy Luong, Sarah Nielsen, Balaraman Rajan, Aline Soules, Julie Stein, Nancy White

Member Absent: Jason Smith

Guests: Caron Inouye, Bernie Salvador

1. Welcome and introductions.

2. Approval of agenda. M/S/P to approve agenda (Rajan/Soules). All approved.

3. Approval of minutes from 05 December 2017. M/S/P to approve minutes (White/Rajan). All approved.

4. Diversity ILO assessment
   a. Overview and background
      ● Due to the revisions made on the Diversity rubric, this is the second round of pilot assessments for the Diversity ILO.
   b. Review of rubric, sample assignments, and sample of student work
      ● Salvador set up assessments on Blackboard. Links to assessment tool on Blackboard were emailed to members.
   c. Assessment of “live” papers
      ● Members read at least one paper to test scoring on Blackboard.
      ● Members will read 7 papers and discuss scoring at next meeting

NEXT MEETING: Monday, 23 January 2017, MI 3038

Meeting adjourned at 3:50pm.

Respectfully submitted,
Helen Christian