California State University, East Bay
Committee on Academic Planning and Review
Minutes of Subcommittee on Institutional Learning Outcomes
February 6, 2017, MI 3038, 2:00pm - 3:50pm

Present: Martin Castillo, Helen Christian, Patrick Huang, Caron Inouye, Sarah Nielsen, Julie Stein, Sandy Luong, Balaraman Rajan

Absent: Jason Smith, Aline Soules, Nancy White

Guests: Julie McNamara, Julia Olkin, Jodi Servatius, Fanny Yeung

1. Approval of agenda. Added item to discuss Spring schedule. All approved.


3. Discussion of diversity ILO assessment.
   a. Recurring challenges with aligning assignments to rubric. Many students focused their reflection on the interview process instead of the aspects of Diversity stated in the rubric. Using similar language from the rubric in the prompt may help align assignments better for future assessments.
   b. Getting programs to align with a specific ILO rubric would help with offering specific faculty development workshops for this purpose. Feedback and support on assignments would be important in these workshops. Writing may have been better in this pilot, possibly due to students’ investment and interest in the topics.

4. Discuss Spring schedule. 1st and 3rd Mondays. April 3, 17, May 1, May 15, SF 466

5. Review Quantitative Reasoning Rubric (Time certain 2:30 pm). Julie McNamara, Julia Olkin. Guest: Pradeep Ramanathan
   a. Olkin and McNamara reviewed the process of creating the draft rubric with faculty representatives across all colleges (see attached PPT). The faculty group recommended the following:
      i. allowing up to two categories to be scored “N/A” for applicability for each department.
      ii. faculty within the departments, or share related areas of expertise, to assess student work.
      iii. The committee afterwards discussed decentralized vs. centralized institutional assessment in regards to the second recommendation. Further considerations on how assessments would work post-pilot was noted.
      iv. The rubric will be sent to all committee members for further discussion.
REMAINING WINTER MEETINGS:

- February 20th, SA1400. Review information literacy rubric. Guest: Stephanie Alexander, lead from information literacy rubric project
- March 6th, SA1400. Review diversity results and make recommendations for rubric. Guest: Fanny Yeung, APGS

Meeting adjourned at 3:32pm.

Respectfully submitted,

Helen Christian