Present: Helen Christian, Patrick Huang, Sandy Luong, Sarah Nielsen, Balaraman Rajan, Aline Soules, Jason Smith, Julie Stein, Nancy White

Absent: Martin Castillo, Caron Inouye

Guest: Jodi Servatius

1. Welcome and announcements.
2. Approval of the agenda. M/S (Soules/Smith) to approve agenda. All approved.
3. Approval of minutes from 03 April 2017. M/S (Soules/Christian) to approve minutes. All approved. Smith abstained.
4. Long-term ILO assessment planning
   a. Sequencing activity. Committee members participated in an activity to gather ideas on the sequence of actual assessment in the upcoming academic years.
   b. Timeline draft. A timeline draft was created as a result of the sequencing activity.
   c. Brainstorming broad organization of ILO assessment plan
      i. Considerations of balancing actual assessment while simultaneously developing and piloting rubrics was discussed.

NEXT MEETING: 01 May 2017 2-3:50pm in SF 466

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ILO Assessment Planning for Semester Conversion
Proposed Topics for ILO Subcommittee and CAPR for Spring, 2017

Update Long Term ILO Assessment Plan
- Review current ILO Assessment Plan
- Update/write long term ILO assessment plan
  o Review ILO-PLO Assessment Alignment data (Initial ILO Alignments, see figure 1)
  o Write a draft of a three year assessment plan 2018-19 through 2021-21
  o Prioritize plan with WASC core competencies (Oral Communication, Written Communication, Quantitative Reasoning, Information Literacy, Critical Thinking)
  o Consider rubrics already finished or close to being finished (Critical Thinking, Written Communication, Diversity, Information Literacy)
  o Consider assessment plan for year one versus second and third year
  o Include upper division GE in plan – with assessment timeline aligned
  o Address utilizing GE Subcommittee along with ILO Subcommittee for assessing core competencies
  o Include development and piloting of remaining of rubrics in plan
  o Include how ILO assessment data results will be disseminated including
recommendations for additional University information to be collected (e.g. surveys, data such as WST for written communication)

- Estimate resources needed for assessment including standard setting

Figure 1. Initial ILO Alignments by College

<table>
<thead>
<tr>
<th>College Name</th>
<th>Thinking &amp; Reasoning</th>
<th>Communication</th>
<th>Diversity</th>
<th>Collaboration</th>
<th>Sustainability</th>
<th>Specialized Discipline</th>
</tr>
</thead>
<tbody>
<tr>
<td>College of Business &amp; Economics</td>
<td>5</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>3</td>
<td>0</td>
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<tr>
<td>College of Education &amp; Allied Studies</td>
<td>66</td>
<td>58</td>
<td>54</td>
<td>60</td>
<td>49</td>
<td>26</td>
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<tr>
<td>College of Letters, Arts &amp; Social Sciences</td>
<td>70</td>
<td>62</td>
<td>56</td>
<td>46</td>
<td>34</td>
<td>25</td>
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<tr>
<td>College of Science</td>
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<td>36</td>
<td>28</td>
<td>32</td>
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<td>27</td>
</tr>
<tr>
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<td>267</td>
<td>172</td>
<td>138</td>
<td>138</td>
<td>113</td>
<td>58</td>
</tr>
</tbody>
</table>

Each academic program (46 undergraduate and 40 graduate courses) will align to only two ILOs for ILO assessment. The initial request for alignment produced four-times as many ILO alignments than requested. A revised ILO-PLO Assessment alignment is being completed by mid-May. From initial alignments, we estimate that about 50% will be aligned to Thinking and Reasoning and Communication, and the other half aligned to Diversity, Collaboration, and Sustainability.

Review Workforce Requirements for Each ILO Measurement Rubric

- How many courses aligned?
- How many artifacts likely available and what percentage to review?
- How many reviewers required, and what is their source
- Compensation for reviewers outside of existing f committees

Define ILO Assessment Process/Policy

- Refer to existing policy
- Collection process through Blackboard Outcomes
- Address other policy issues that arise
- Recommend options for Colleges to Assess ILOs. Suggested from Donna Wiley: 1) all programs be required to align with Bb outcomes for the two identified ILOs, 2) delegate assessment to the programs and require reporting up, or 3) some combination of 1 and 2, e.g. give programs the choice for each of their 2 ILOs – align with Bb outcomes or be responsible for assessment to report up)

Proposed ILO Measurement Rubrics Projects for 2017-18 academic year from ILO Subcommittee

- Quantitative Reasoning, Oral Communication, and Collaboration and Teamwork

Meeting adjourned at 3:47pm.

Respectfully submitted,
Helen Christian
17-18
Pilot
- O.R. (WB)
- Oral Com.
- Info. Lit.

18-19
Real Deal
- Written Com. (F)
- Info. (Sp)
- L.A.

19-20
Real Deal
- Critical Thinking (F)
- Sustainability (Sust. Part)
- Diversity (Sp)

20-21
Real Deal
- Oral Com. (F)
- O.R. (Sp)

Develop
- Oral Com.
- Sustainability (Sust. Part)

Develop
- Collaboration
- Soc. Just.

Develop
- Creative thinking
- Ethics

Create
- Soc. Resp.
- Leadership

Year of
Overlay
- Sustainability
- Diversity
- Soc. Just.