ILO Subcommittee Agenda (Draft)
November 6, 2017 – 2:00 pm – 3:50 pm
SF 466

ILO Subcommittee Members: Martin Castillo (Co-Curricular Program), Patrick Huang (CSCI), Caron Inouye (GE), Sandy Luong (CBE), Jen Nguyen (SCAA), Sarah Nielsen (CLASS), Sharon Radcliff (LIB), Balaraman Rajan (CBE), Jason Smith (CAPR Chair), Julie Stein (Educational Effectiveness Project Manager), Nancy White (CEAS)

Guest: Kevin Kaatz, History Department

1. Welcome and Announcements
2. Approval of Agenda
3. Volunteer secretary for November 6th ILO Subcommittee meeting
4. Approval of minutes from October 16, 2017
5. Presentation of Oral Communication ILO Rubric Development Project (Kevin Kaatz, History)
6. Review and approval of draft Oral Communication rubric for Winter 2018 pilot
7. Confirm remainder of Fall 2017 schedule
   a. 11/20 Finish review and approval of ILO Long Term Assessment Plan
   b. 12/4 Information Literacy Assessment
   c. 12/18 Information Literacy Assessment continued
8. Confirm Winter 2018 ILO schedule (1st and 3rd Mondays in January are holidays; change to 2nd and 4th Monday in January?)
9. Team Google Drive started to share documents
10. Begin review of draft of ILO Long Term Assessment Plan

Next meeting: Monday, November 20, 2 to 3:50 PM