California State University East Bay  
Committee on Academic Planning and Review  
Minutes of Subcommittee on Institutional Learning Outcomes  
October 1, 2018 – 2:00 – 3:50 PM, SA 1400

Present: Michele Korb (CAPR Chair), Sarah Nielsen (CLASS), Sharon Radcliff (LIB), Balaraman Rajan (CBE), Julie Stein (EEP Manager), Nancy White (CEAS), Daniel Doolan (CSCI), Martin Castillo (Co-Curricular Programs), Sandy Luong (CBE)

Absent: Jen Nguyen (SCAA)

1. Approval of Agenda – (M/S) Nielsen/White.


3. Review of ILO and GE/Overlay
   - Stein provided historical context. Contracting language/deadlines in original documents.
   - Korb asked for committee feedback on ILO and GE overlay.
   - Rajan asked if there was a follow up (closing the loop) for any findings.
   - Suggestion: possible link to previous reports in Annual Report, Section II; link to dashboard in Section III.
   - Suggestion: What is on the rubric should be included in the Annual Report.
   - Question: In the Five Year Review Rubric, are we looking for alignment or assessment.
   - Once CAPR has time to review, they will request more specific feedback from committee.

4. ILO Oral Communication Assessment of Student Work
   - Committee members should complete all assessment prior to next meeting.

5. Adjournment
   - The meeting was adjourned at 3:24 p.m. (M/S) White/Luong.

Next meeting: Monday, October 15th, 2:00 PM – 3:50 PM.