Affordable Learning Solutions Meeting  
Monday, March 11, 2019  
SF 329

Attendees: Missy Wright, Jim Murray, Jeffra Bussmann, Monica Munoz, Stephanie Alexander, Gwyan Rhabyt (Chair of CIC), Doug Taylor

1. Election of Chair
   a. The group discussed the responsibilities of the chair, which include: calling and organizing meetings, setting agendas, and running meetings.
   b. Missy Wright volunteered to be Chair, and Jeffra Bussmann agreed to serve as Deputy Chair.
      i. ACTION: The motion to approve the election of the Chair (Wright) and Deputy Chair (Bussmann) passed unanimously.

2. Election of Secretary
   a. Stephanie Alexander volunteered to serve as the subcommittee secretary.
      i. ACTION: The motion to approve the Secretary (Alexander) passed unanimously.

3. Discussion of Committee Membership
   a. The Subcommittee’s current membership includes several staff who have left the University. Pamela Baird has replaced Katie Brown in Accessibility Services. Nicole Washington has replaced Jaime Scobel as the Bookstore Textbook Manager. The subcommittee should also have a student representative. Last year, the CIC passed a membership change for the AL$ subcommittee (to replace IT with a member from Online Campus), but that CIC document (17-18 CIC 46) is still awaiting action at ExCom. Any membership changes will need to be approved by CIC.
      i. ACTION: Chair Wright will contact Mark Robinson about a student representative to serve on the committee.

4. Meeting Schedule
   a. The committee decided to meet Mondays at 9:30. The next meeting will occur on Monday, April 8th from 9:30-10:45am.
      i. ACTION: Chair Wright will reserve the room for our next meeting.

5. Agenda items for next meeting:
   a. Committee membership (for next year). Will need to send along committee membership to CIC for approval.
   b. Update on the AL$ Programs (from the Library and Online Campus)