COMMITTEE ON INSTRUCTION AND CURRICULUM

Monday, April 15, 2013

TO: The Academic Senate

FROM: The Committee on Instruction and Curriculum (CIC)

SUBJECT: 12-13 CIC 17: Discontinuance of the M.S. in Taxation

PURPOSE: Action by the Senate

ACTION REQUESTED: That the Academic Senate approves the discontinuance of the M.S. in Taxation program; effective Fall quarter 2014

BACKGROUND:
At its meeting on April 15, 2013, CIC received a modification request to discontinue the M.S. in Taxation program. As explained in the supporting document, and by Associate Dean Xinjian Lu and Dr. Micah Frankel, there is a lack of full-time faculty for this program, and the program’s current director is retiring. This program is entirely on-line and therefore its discontinuance is expected to have a minimal impact on other programs in the department and college.

ACTION REQUESTED:
CIC voted unanimously to pass the discontinuance of this program, and requests that the Academic Senate approve the discontinuance of the program as requested; effective Fall quarter 2014.

12-13 CIC 17: Discontinuance of the M.S. in Taxation
Related document: 12-13 CAPR 20: Discontinuance of the M.S. in Taxation
1. Department: Accounting and Finance

2. Full and exact title of program:

   M.S. in Taxation

3. List of other majors, options, minors, certificates, or credentials in the major/department.

   A. Master of Business Administration (M.B.A.) with the following options:
   B. Bachelors of Science in Business Administration (B.S.B.A.)

4. Purpose of the Proposed Discontinuance. [Why does this Major need to be discontinued? Is this a current trend in the field? Are other universities doing the same? Will there be any effect on the other programs in your department with the discontinuance of this major?]

   Lack of Full-time faculty. The program director is retiring. This program is entirely on-line and therefore its discontinuance is expected to have a minimal impact on other programs in the department and college.

5. How many students are currently pursuing this major?

   32 students

6. The Department is responsible for accommodating students who are currently pursuing this major in finishing their program. [Explain how the department will go about doing this. Are the courses these students need still being offered and, if not, is the department ready to make appropriate substitutions]

   We will be pursuing a teach-out for the remaining students in the program. Classes will continue to be offered for these students.
7. **RESOURCE IMPLICATIONS:** [With the discontinuance of this major, is there a need for additional student fees or other resources such as faculty, facilities, equipment, and/or library resources that will not be covered by the department budget.]

| We do not anticipate a need for additional student fees or other resources such as faculty, facilities, Equipment, and/or library resources. |

8. **CONSULTATION** with other affected departments and program committee:

   a) The following department(s) has (have) been consulted and raise **no objections**:
   [If there were no objections to this curriculum request after listing it on the Curriculum Sharepoint site for five working days, type in the following: All Academic Departments and Programs at CSUEB were consulted using the Sharepoint Curriculum site and there were no objections.]

   | The department of accounting and finance, the CBE curriculum committee and dean’s office, the department chair of accounting and finance. |

   b) The following department(s) has (have) been consulted and **raised concerns**:
   [If there were unresolved objections to this curriculum request after listing it on the Curriculum SharePoint site for five working days, indicate the objecting department or program below, along with the specific concern. If there were no unresolved objections, type in “None.”]

   | None |

9. Certification of **DEPARTMENT APPROVAL** by the chair and faculty.

   Chair: Micah Frenkel  Date: 12/06/2012
   [Print the Department chair’s name here. Chair shall sign a hard copy for the College Office files.]

10. Certification of **COLLEGE APPROVAL** by the dean/associate dean and college curriculum committee.

    Chair of CBE Curriculum Committee: Eric Fricke  Date: 12/06/2012
    [Print the Dean or Associate Dean’s name here. A hard copy shall be signed for the College Office files.]