Members Present: Jim Murray (chair), Keith Cravitz, Barbara Hall, Cathy Inouye, Sue Opp, Farzad Shahbodaghlou, Nancy Thompson, Holly Vugia, Chongqi Wu

Members Absent: Brian Cook, Kyzyl Fenno-Smith, Yi He; ASI representatives absent

Guests: Sarah Aubert, Jiansheng Guo, Rosanne Harris, Sally Murphy, Sophie Rollins, Angela Schneider, Lynn Van Hofwegen, Mitch Watnik

1. Introductions

2. Approval of the Agenda  M/S Murray/Inouye; Passed 7/0/0

3. Accept Minutes 10/1/12  M/S Vugia/Murray; Passed 7/0/0

4. Report of the Chair (Jim Murray)
   a. Subcommittee structure and membership needs are still being assessed.
   b. The Online Task Force Committee will meet 10/22/2012 @ 2:00.
   c. Mitch Watnik: There is concern that 09/10/cic29 policy has not been enforced, relating to super seniors and major declarations. Suggestion is that CIC may wish to ask senate office about enforcing rules that were passed. The rules stipulate that fall transfer students must declare a major by 2nd quarter and students with greater than 120 units must receive special permission to change major; also indicates that PEMSA would prepare a degree check to be sent to major department. Committee had questions about how this would logistically be implemented. Jim Murray and Angela Schneider to consult and follow-up on this issue.

5. Report of the Presidential Appointee (Sue Opp)
   a. There is a proposal by the CSU Board of Trustees to put an upper limit of 180 units (lower limit of 180 remains) for a bachelor's degree. If this passes, it will go into the 2013 catalog, which would require program changes be made by early winter quarter.

6. Old Business
   a. Department of Nursing and Health Sciences: memo seeking request for approval of allocation of 20 credit units to RN-BSN/ADN-BSN students for prior knowledge evidenced in the NCLEX exam (Lynn Van Hofwegen to speak)  Lynn explained the need for this proposal. M/S Vugia/Cravitz, Passed 9/0/0
   b. Discussion of Pilot Revision of UWSR for grad programs with CIC subcommittee on Writing Skills; address recommendation of catalog update to reflect evaluation of graduate courses; see resolution 09-10 CIC 32 (Margaret Rustick to speak)
      i. Margaret: handed out copies of writing skills information for graduate programs. Different CSU campuses have different policies. Previously, at CSUEB, all grad students had to take the WS exam or have graduated from CSU. A pilot was conducted with a few graduate programs to designate discipline specific courses to meet the WSR. The objective was not to have the course grade connected to the WSR, but rather keep the designation of WSR fulfillment as separate in some way on the transcript. Such designated courses should have a heavy emphasis on writing, be taught early in the graduate program, and require multiple drafts of an assignment. Students would still retain the option of taking the WSR exam. Donna Wiley has been the contact person for departments interested in establishing a WSR designated course. Jim Murray suggested a formal email be sent to graduate program coordinators explaining the option, and that
the program be moved off pilot status.
ii. Writing skills committee members are needed for 2 year appointments.

c. **11-12 CIC 24 revised**: Policy on Change to Student's Historical Record
   i. Additions allow a quarter post-graduation for students to dispute a grade
   ii. Item number should be revised to be **12-13 CIC 24** as has not gone through senate yet.

M/S Murray/Opp Passed 9/0/0

7. **New Business**
   a. Subcommittee membership
      i. Subcommittee membership needs are still unclear but will be determined as soon as possible.
   b. **12-13 CIC 2**: Engineer prefix change *(information item)*
   c. **Discipline Input Group (DIG) October meeting** for new Transfer Model Curricula development *(information item)*
      i. TMC= SB1440 passed into law (Star Act); specifies the degrees that we are guaranteeing for community college associate degree transfer students to obtain at a CSU by completion of 90 units including upper GE. These students must be accepted, but does not guarantee they can obtain courses, etc. Note that spring quarter California resident students not being accepted unless they have an SB1440 degree. So far 100% of CSUEB majors have at least one option that fulfills the TMC.

8. **Other business:**
   a. Note that the Service Learning grant deadline has passed.

9. **From the floor**: none

10. **Adjournment** M/S Shahbodaghlo/ Inouye; Passed 9/0/0

Next meeting November 5, 2012.

Respectfully submitted,
Holly Vugia

*A few members arrived a bit late, thus the discrepancy in voting totals.*