Members Present: Jim Murray (chair), Brian Cook, Kyzyyl Fenno-Smith, Yi He, Cathy Inouye, Keith Kravitz, Susan Opp, Erin Poor (student), Farzad Shahbodaghlou, Nancy Thompson, Holly Vugia, Chongqi Wu

Members Absent: Ashley Griffin (student)

Guests: Sarah Aubert, Jiansheng Guo, Nancy Mangold, Glen Perry, Sophie Rollins, Angela Schneider

1. Introductions

2. Approval of the agenda M/S Murray/Fenno-Smith; Passed 12/0/0

3. Approval of the minutes of 11/19/12
   Amended Item: Refers to approval of minutes on 11/19/12 draft minutes. Modifications submitted by Sue Opp: Vugia will amend minutes and place items in agenda order. Opp clarified that a department cannot move a state supported program to self support; prohibited by the CSU. However, departments can offer an additional self-support version of the program without going to CIC for approval if it does not change curriculum or go online (per Executive Order 1047 approves a different location, different modality—as long as not online— or a different audience; it does not subplant an already offered program). It can add without changing curriculum or going online. If a program is 50% hybrid or online, WASC then determines it to be an online program. Upper division GE can be done online.
   M/S Fenno-Smith/Murray; 12/0/0 Amended Minutes passed

4. Report of the Chair: (Murray) No new report

5. Report of the Presidential appointee: (Opp) no new report

6. Old business:
   a. 12-13 CIC 4: Increasing term length on Writing Skill subcommittee from one-year to two-years

      ACTION REQUESTED: That the Academic Senate approve the change of term length for members of the Writing Skills subcommittee from the default of a one-year to a two-year term. The College representatives will have staggered terms, with 2 of the colleges selecting members each year. In 2013-2014, the other two college positions would begin their 2-year positions. Effective immediately. M/S Murray/Opp; Passed: 12/0/0

   b. 12-13 BEC 5: Interpretation of “significant changes” in academic programs and courses


**ACTION REQUESTED:** That the Academic Senate approve the interpretation of “significant changes” given below:

For the purposes of interpreting 09-10 CIC 20, the Academic Senate views a course or program change as being “significant” and therefore needing review by CIC, CAPR, and the Academic Senate (as appropriate) if

1. There is a change in teaching format of a program (e.g., it switches from lecture to online; see 08-09 CIC 19).
2. The course or program is changed from state-support to self-support (see 09-10 CIC 6).
3. The course or program changes academic calendars after approval. (Almost every program is presumed to follow the campus’ approved 10-year calendar, which includes provisions for 10 week courses and 5 week courses during the quarter; other calendars must be approved with the course/program.)

While this list is not meant to be exhaustive, it is intended to indicate the Senate’s view on courses and programs that need to be reviewed.

Murray has a supplemental document from Opp offering further explanation of the above list, which he will place on Google Docs for CIC comments.

i. APGS interpretation of “significant changes”
   Discussion regarding case in Women’s Studies in which an online state supported program was approved, but never actually implemented. Request came a few years later to move this online program to self-support – was not considered subplanning. Opp, this is a gray area, if the CIC needs a rule, one needs to be created. Discussion that this may be the purview of Self-Support Committee, and referred there as more appropriate decision making body.

ii. Committee edits

c. Pre-requisites discussion:
   Murray: Follow-up on request of Perry to take a look at difficulties in enforcing pre-requisites in People Soft, etc. Perry will write up a report explaining the process, pitfalls, possible recommendations, and anticipated required resources.

d. SSCA (Student Success and Assessment Committee) subcommittee on Transfer Credit Evaluation needs a CIC volunteer (Transfer Credit Advisory Group will be a subcommittee of SSCA) Murray is the volunteer for this Advisory Group, but in the spring he is on sabbatical.

7. New Business:
   a. Department of Accounting and Finance: Request to add Master of Science in Accountancy Program to the CSUEB Academic Plan (Nancy Mangold)

**Action Requested:** CSUEB approval to offer the new Master of Science in Accountancy degree program as a pilot program in self-support.
Mangold: As of 1/1/2014, SB819 requires CPA candidates more semester hours (120 with BA); both at state and national level accounting standards are being strengthened to upgrade student knowledge and be responsive to national/international financial problems. There is a strong forecast for the need for CPAs: nationally, a 20% increase needed each year 2008-to 2018; in California, 19% increased need expected; in East Bay area a 15% need increase predicted. SFSU, SJ SUS, and Sac State offers degree online; UC Davis is setting up a professional accounting program; Santa Clara offers certificate & intensive summer program—CSUEB needs to remain competitive. Planning a self-support pilot master’s program for now that only requires campus approval not Chancellor’s office (pilot can only be for 5 years before requesting outside approval); 45 units; 16 unit prerequisite before starting the program. Full curriculum is not available yet; so this item is now for information only.

8. Other business:
Murray: RE: Item from October 15, 2012 meeting, Nursing Health Sciences seeking 20 unit approval of external test credit not applicable to any course; push for time so proposes to lift language from nursing memo to amend 12-13 CIC-3. Perry requests to please make it clear that students are not being given credit for specific courses, these are competencies; there will be two tracks, post-RN or non-RN; these credits will be similar to test credits
M/S Murray/Inouye (insert after BSN degree in 12-13 CIC-3); Passed 12/0/0

9. From the floor: none

10. Adjournment Murray/Opp; Passed 12/0/0

Respectfully submitted,
Holly Vugia

Next meeting January 7, 2013