Members Present: Jim Murray (chair), Brian Cook, Kyzy Fenno-Smith, Barbara Hall, Yi He, Cathy Inouye, Keith Kravitz, Susan Opp, Erin Poor (student), Farzad Shahbodaghlo, Nancy Thompson, Chongqi Wu, Holly Vugia

Members Absent: Ashley Griffin (student)

Guests: Jagdish Agrawal, Sarah Aubert, Endre Branstad, Toni Fogarty, Jiansheng Guo, Xinjian Lu, Saeid Motavalli, Glen Perry, Sophie Rollins, Angela Schneider, Mitch Watnik

1. Introductions

2. Approval of the agenda: M/S Fenno-Smith/Shahbodaghlo; Passed 11/0/0

3. Approval of the minutes of 2/4/13 and 2/18/13: M/S Kravitz/Fenno-Smith; Passed 10/0/1 for 2/4/13 minutes. M/S Murray/Fenno-Smith; Passed 11/0/0 for 2/18/13

4. Report of the Chair:
   a. Online Task Force hopes to be done with policy statement draft by the end of this quarter and will forward to CIC.

5. Report of the Presidential appointee: No report

6. Elect CIC Chair for spring: M/S Opp/Murray to elect Fenno-Smith as CIC spring chair; by acclamation, passed 11/0/0

7. New business:
   a. New (Self-support) certificate request Health Informatics Graduate Certificate in the Department of Public Affairs and Administration (attached courses are information only): Fogarty presented overview and rationale for creating this six course certificate. The program would be offered via Division of Continuing and International Education (DCIE) and be self-supporting. Plan is to have professionals in health informatics serve as part time lecturers for these courses. The assessment plan in place will use signature assignments in each course. Watnik suggested a change in course name modification for HCA 6205 Bioinformatics to “Bioinformatics in HCA,” since BIOL 4490 Bioinformatics already exists. M/S Murray/Opp; Passed 11/0/0

   b. Request for discontinuance of the Management of Human Resources and Change MPA option: Fogarty explained that the department has been considering discontinuance of this option for three years and attempted various strategies to increase enrollment, but there has not been enough student interest generated to continue. Discontinuance request has gone through CAPR. M/S Murray/Fenno-Smith; Passed 11/0/0.
c. **Engineering Exemption from Title V**: Motavalli explained that like other CSU engineering programs, the CSUEB program cannot bring the number of required units down to the new 180 ceiling. After discussing the request for exemption form and other specifics, the plan is for Opp and Motavalli to work on completing the exemption form appropriately. Watnik suggested that perhaps at some point this need to exceed the unit ceiling may be written into Title V as a blanket exemption for engineering; there is such a precedent for BFA and Landscape Architecture degrees. The action requested for the CIC by the GE Subcommittee reads: *That CIC reject the Department of Engineering's request that its degree programs be exempted from the C4 and Critical Thinking requirements.* Passing this action would support the Engineering Department’s need to request an exemption to the 180 unit limit. M/S Murray/Fenno-Smith; Passed 11/0/0.

d. **Special Education in Liberal Studies unit change**: Committee reviewed the memo to reduce the degree to 180 units. This is not a significant change and does not require CIC approval.

e. **11-12 CIC 15**: Reduction in Registration Limit Units: The Chancellor’s unit limit document sunsets in spring 2013. Discussion followed regarding: 1) the option to revise the statement to place it in effect through 2013-2014, 2) the consequences if it was not renewed/extended, and 3) some of the implementation challenges that have resulted from the limit. Motion made to renew the document covering the 2013-2014. M/S Opp/Fenno-Smith; Passed 10/0/1.

f. **12-13 CIC 8**: Prerequisite Enforcement (revised version) As discussion opened on this item, Agrawal explained that the College of Business Education is not in favor of being a pilot program to test this policy. While the CBE is in favor of enforcing prerequisites, the preference is to have the policy enforced across all colleges at the same time. Clarification was also given dispelling the misunderstanding that CBE was under some sort of accreditation demand to address prerequisites. Motion to accept Murray/Opp CBE is not in favor of being the pilot; gentleman from CBE said it should be all four colleges. Motion to accept the policy as written. M/S Murray/Opp; Failed 0/11/0. Plan is for Murray to draft wording for an all-campus enforcement of prerequisites, and distribute for an email vote to CIC members.

g. **12-13 CIC 12**: Incomplete Grade Contract Form. Action requested to approve the creation of an incomplete grade contract form on PeopleSoft. Faculty assignment of an incomplete grade would automatically prompt the need for completion of a contract. Perry suggested changing the words “final grade” to “submitted grade.” M/S Kravitz/Murray; 11/0/0.

h. **12-13 CIC 13**: New Policy on self-support programs. Inyoue clarified that the version sent to CIC is not the last version from the Self-Support Committee. In summary, any program offered via self-support must go to CAPR, particularly for resource review; CIC will need to ensure that all needed courses are in place for
degree completion (such as GE, WST). Since self-support students cannot take stateside classes, arrangements have to be made for those requirements. Suggestions made to include these specific needs/issues related to self-support and degree completion on the new course/program approval forms. M/S Innoye/Murray; Passed 11/0/0.

8. **Information Items:****
   a. **Transfer Credit Advisory Group** has decided that starting with Fall 2012 entering transfers, the default catalog will be the one in effect at the student’s term of entry into the university. (Example: Fall 2012 entering transfers will have their transferrable credits based on the **2012-13 catalog**.)

   b. **Analysis of the Higher Education Budget 2013-14** Discussion pointed out that as State disinvests in higher education, students are required to carry the cost to maintain the status-quo; however, all costs keep going up not just instructional costs; one concern is that online classes will be perceived as less expensive; the 17% 4 year graduation rate is not a sound, representative figure, as many students need to take longer due to family responsibilities and work commitments.

9. **From the floor:** none

10. **Adjournment:** M/S Murray/ Shahbodaghlou; Passed 11/0/0

Next Meeting: April 15, 2013

Respectfully submitted,
Holly Vugia