CALIFORNIA STATE UNIVERSITY, EAST BAY
COMMITTEE ON INSTRUCTION AND CURRICULUM
Amended Minutes 4/15/2013

Members Present: Kyzyl Fenno-Smith (chair), Don Gailey, Barbara Hall, Yi He, Yi Jiang, Keith Kravitz, Susan Opp, Erin Poor (student), Farzad Shahbodaghlou, Nancy Thompson, Holly Vugia

Members Absent: Brian Cook, Ashley Griffin (student), Cathy Inouye

Guests: Sarah Aubert, Endre Branstad, Michah Frankel, Xinjian Lu, Sophie Rollins, Angela Schneider

1. Introductions

2. Approval of the agenda: M/S Kravitz/Thompson, Passed 11/0/0

3. Approval of the minutes of 3/4/13: M/S Opp/Kravitz, Passed 11/0/0

4. Report of the Chair: Mitch Watnik sent a message to inform the CIC of a forthcoming request to merge the Departments of Geography & Environmental Studies and Anthropology.

5. Report of the Presidential appointee: Sue Opp returned from a week of WASC meetings; 2013=14 is CSUEB’s self-report year and the reaccreditation plan is due spring of 2014. An offsite meeting will be in fall 2014, with campus visit in spring 2015. Therefore, CIC should anticipate the need to look at learning objectives for courses. Programs already have learning objectives; curriculum maps and assessment plans will already be required.

6. Old business:
   a. 12-13 CIC 13: New policy in self-support programs referred back to committee for clarifying edits. After discussion edits were requested as below:

   ACTION REQUESTED: That the Academic Senate approve this CIC policy that requires any program that is to be offered in self-support, whether or not it is offered stateside, be approved by CIC and the Academic Senate prior to offering the program. Before consideration by CIC, the proposed program must have received Committee on Academic Planning and Review (CAPR) approval. M/S Opp/Shahbodaghlou; Passed 11/0/0

7. New Business:
   a. College of Business requests: Dr. Michal Frankel and Associate Dean Xinjian presented the request to discontinue the MS in Taxation and the Taxation Certificate. Faculty retirements and salary caps have limited availability of qualified staff to teach the programs. There are 25 students remaining in the master’s program at this time, and a plan is in place to fulfill the needed courses for degree completion. M/S Opp/Thompson to vote on discontinuance of both programs. Passed 11/0/0.
      i. Discontinuance of M.S. in Taxation
      ii. Discontinuance of Taxation certificate
   b. Reconsideration of CIC Policies and Procedures document regarding GE subcommittee membership: Request for a change in the committee representation to include as noted below:

      “Subcommittee on General Education (to include issues of Lifelong Understanding) 2 CLASS, 2 CBE, 2 CSCI, 2 CEAS, Library, AVP of Planning and Institutional...
c. Textbook Adoption and Americans with Disabilities Act discussion
   i. Referral from Senate Chair Watnik. Discussion addressed the need for early textbook adoption to comply with ADA, but also the need to comply with the Higher Education Opportunity Act of 2008 (HEOA, see Section 112 "Textbook Information") and issues of affordability. In some cases, CSUEB has 2 sections of the same class with significantly different textbook costs to students. Solutions that were suggested included: creating mandatory textbook review committees in departments, educating faculty about HEOA, making textbook cost information more accessible to faculty when deciding upon texts, requiring all course sections to use the same text, and requiring departments to establish an approved list of optional texts for courses. To gather more information on this problem, Fenno-Smith will outline issues of concern and invite appropriate staff to come speak with the CIC, such as a bookstore representative.

8. From the floor: None


Next Meeting May 1, 2013

Respectfully submitted,
Holly Vugia