1. Approval of the agenda
   M/S/P (Murray/Kravitz)
   Murray proposed a time certain at 3:00 p.m. for Aline Soules.
   Passed unanimously.

2. Approval of the minutes of May 5, 2014
   M/S/P (Murray/LeDuc)
   Passed unanimously.

3. Report of the Chair
   Murray attended a tea with the Provost and President. He learned about pre-populated templates that exist for Blackboard that could be used for training exercises and links to resources for skills such as writing and mathematics. Also discussed was the resurrection of “writing across the curriculum.” Opp said that a proposal is currently under review for A2E2 funds. Discussed was the writing center at SCAA and the renewal of the Graduate Writing Associates Program. Opp explained that, in the past, these students were assistants to faculty. They did not tutor students but answered questions and gave feedback. Murray is working with Glen Perry on acceptable language for separating extension courses from regular session courses.

4. Report of the Presidential Appointee
   None.

5. Information Item:
   a. 13-14 CIC 29: Prefix modification request for Online Teaching
      Murray said there was a typo in the background. It mentioned a new prefix, but did not actually list the new prefix. It now does.
      No action was requested in the original document. This has been fixed.

6. New Business
   a. 13-14 CIC 33: Proposal to add Affordable Learning Solutions (AL$) subcommittee to the CIC Policies and Procedures
Murray said that the proposal had been sent back to the subcommittee for review, particularly with respect to Article V, membership. It now reads that the membership will consist of one representative from each College and Library, one which must be from CIC, and one from ASI. The following representatives will not count toward quorum: representatives from Accessibility Services, the Bookstore, Duplicating, and Information Technology.

Soules explained that her goal was to keep the committee reasonably sized. It is required that the committee have someone from Accessibility Services.

M/S (Murray/Opp)
Passed unanimously.

7. Discussion items:
   a. Electronic submission of theses
   Donna Wiley explained that they have been piloting and transitioning to electronic copies over the past two years. Other universities are also doing it. The thesis editor has agreed to accept electronic theses. The Library has been very responsive and cooperative and has been coming to graduate coordinators’ council meetings. The strong preference for next Fall is electronic submission, but this will not be a graduate requirement, i.e. hard copies will still be accepted if the student insists. Because there could be a possible interference with future publication of information in the thesis, there will be the possibility of putting it under embargo. However, most journals do not consider placement in an institutional repository to be publication. Murray asked about copyright issues. Wiley suggested asking Diana Wakimoto, Library. Murray related how he previously assigned his class to create video documentaries and was going to upload them to YouTube. However, he learned that students cannot be compelled to publish class work to a public domain. Murray asked how this relates to students’ theses. Opp replied that students have always been required to submit a thesis. Murray asked if the deadlines would be the same. Wiley said yes. She added that if departments want a hard copy of the thesis, APGS will still support them in binding. Murray asked where the document is. Wiley answered on the “thesis webpage.” Murray was not aware of any action item necessary. Wiley will bring this to the Graduate Subcommittee in Fall quarter. Murray will ensure that the committee convenes and that is put on their agenda.

8. Organizational Meeting:
   a. Election of 14-15 CIC Chair
   b. Election of 14-15 CIC Secretary
      Thompson nominated LeDuc for Secretary. Mitchell seconded the nomination. LeDuc explained that she would be on sabbatical during Winter quarter. Barrett volunteered to be Secretary for Winter quarter. Passed unanimously.

9. Adjournment (3:33)