TO: CIC and the Executive Committee
FROM: The CIC Graduate Programs subcommittee
SUBJECT: 14-15 CIC 15: Graduate Residency Requirement
PURPOSE: For Action by the Academic Senate

BACKGROUND INFORMATION:
Currently the CSUEB graduate residency requirement in the catalog states that no more than 13 units out of the total units required for a master’s degree may be completed while not in residence as a matriculated student in the master’s program at CSUEB. This policy was derived from Title V, which requires that all graduate programs contain at least 30 semester units (45 quarter units) of approved graduate coursework, and that no fewer than 21 semester units (32 quarter units) be completed in residence. Because all graduate programs were originally 45 units, 32 units required in residence were subtracted from 45 to result in a maximum of 13 non-resident units allowed. However, many CSU and CSUEB master’s programs now exceed 45 units, so a revision to Title V is currently being proposed that will require that 70 percent of all units required for any master’s degree be taken in residence. This subcommittee is recommending that this change be made at CSUEB at this time, prior to the official change to Title V.

ACTION REQUESTED:
That the Academic Senate approve the language below regarding the residency requirement for graduate students for inclusion in the Graduate Information Chapter of the University Catalog. In addition to the general language in the Master’s Degree Requirements section in the catalog, a line will be added to each program’s section of the catalog stating how many resident units are required in that program based on that program’s total units requirement.

The new language that will be added to the Master’s Degree Requirements section is in bold red text:

Master's Degree Requirements

You must complete the five requirements listed below

1. Fulfill the University Writing Skills Requirement;
2. Be Advanced to Candidacy;
3. Complete at least 45 quarter units applicable to your degree (45-52 in the Interdisciplinary Studies Major, 48 in Public Administration, 52-54 in Multimedia, 52-64 in the MBA, 72 in Counseling).
All units must be earned within the five calendar years immediately preceding the receipt of your degree. (Outdated units may be accepted for one additional year with the approval of your department and the Associate Vice President, Academic Programs and Graduate Studies. If not completed in the sixth year, currency in the subject matter of the outdated courses must be demonstrated. Courses older than seven years are only applied to the degree in exceptional circumstances.)

A minimum of seventy (70) percent of the total units required by the degree program must be completed in residence while enrolled as an admitted graduate student at Cal State East Bay. (Note: The number of transferable units for each degree program will be rounded to the nearest whole number of units.) Units taken while at other schools, while an undergraduate with permission to take graduate courses, while pursuing an additional baccalaureate degree in "Unclassified Post-Baccalaureate" status, while enrolled in another graduate degree program, or while enrolled in Continuing Education courses-including Open University courses-do not count as resident units. Courses offered in special session are considered resident units. Please note that individual graduate programs may require more than 70 percent of the required degree units in residence, so check your particular program’s section of this catalog for these requirements. No more than 13 units, out of the total units required for the degree, can be completed when not in residence in the program (e.g., while at other schools, while an undergraduate with permission to take graduate courses, while pursuing an additional baccalaureate degree in "Unclassified Post-Baccalaureate" status, while enrolled in another graduate degree program, or while enrolled in Continuing Education courses-including Open University courses),

- At least 1/2 of the units in your program must be 6000-level
- No lower division units can be counted
- No more than 9 units of university thesis or 5 units of departmental thesis or project work can be counted
- No more than 15 units may be in CR/NC courses (16 in Public Administration, 24 in Counseling)

4. Complete a program of study approved by your department, which must include a thesis, project, or comprehensive examination; and
5. Earn a 3.0 grade point average in all units counted towards your degree.