**AMENDED**
California State University, East Bay
Committee on Instruction and Curriculum
Minutes of the Meeting of 2014 October 6

Members present: Brian Cook, Jen Eagan, Christian Gaedicke, Jim Mitchell, Sue Opp, Nancy Tompson, Claudia Uhde-Stone (Secretary), Jing Wen Yang, Mitchell Watnik (Chair).

Members absent: Eileen Barrett, Andrew Carlos.

Guest: Erik Helgren, Danika LeDuc, Glen Perry, Fanny Yeung, Sarah Aubert, Angela Schneider, Sally Murphy, Sophie Rollins, Endre Branstad

1) Approval of the Agenda
MSP Gaedecke/Mitchell
amendments:

2) 14-15-CIC-3: Approval of PHYS 3080 for B6 status.

Because Erik Helgren was present, it was suggested to expedite 14-15-CIC-3: Approval of PHYS 3080 for B6 status.
MSP Opp/Eagan
(no subjection)

Mitch Watnik summarized why Phys 3080 was back on the table for B6 approval. In Spring 2014, the fact that the course counts for only 2 units has been of concern, because students need 4 units to fulfill this GE requirement. As it was found that another course, Chem 3080, is also 2 units, it seems feasible that students take both courses to fulfill the 4 unit requirement.
Discussion: Danika LeDuc noted that two additional 2-unit classes are currently in the pipeline. Sue Opp pointed out that students need to be advised that they can’t take these GE classes toward their majors.

Approved unanimously
3) **Motion to move toward 14-15 CIC-1 Policies and Procedures for CIC**  
MSP Mitchell/Opp

Mitch Watnik suggests to review committee rules at beginning of academic year, and to revise as necessary. Several adjustments were suggested, indicated in red in the CIC document, and explained by Mitch Watnik.

After discussion of details, vote for approval was unanimous.

4) **Brian Cook:**  
No report University Extension

5) **Motion to move toward 14-15 CIC-2 Proposed Amendment to the Faculty Bylaws**  
MSP Opp/Eagan/5/0/3

Some discussion about this motion. Concerns that were raised:
- rushing at sub-committee level may not be solution
- committees get overworked
- bylaws may not be the place to solve the additional workload that a move to semesters will bring
- may not be enough release-time to compensate the additional workload

6) **Discussion of subcommittees**

Background: Move to semesters requires quick building of subcommittees. It was noted that any such movement should be accompanied by appropriate workload adjustment.

**GE subcommittee**  
After discussion and input from Sally Murphy, it was decided to use e-mail for reaching out to all faculty for self-nominations., deadline for self-nomination: is Thursday, Oct 9  
Sally Murphy pointed out that we no longer have a Director of Testing and Assessment, so it needs to be discussed what to do with that spot on the GE subcommittee..

**Critical thinking GE Requirement**  
Candidates:  
Jen Eagan,  
Barbara Hall
It was suggested to have proposed meeting time-slot may help to attract volunteers.

**Cultural Groups/Women Requirement**
Task: Requirement will have to be renewed for change to semesters.
Candidates:

**Subcommitee on writing skills**
Candidates: 
Jim Mitchell self-nominated

**Subommittee on Graduate Programs (2 year term)**
Mitch Watnik considered self-nomination

**Subcommittee on Affordable Learning Solutions (ALS)**
Candidates:

7) 14-15 CIC-2 Modifying Online Schedule Link to Separate Extension and Stateside Courses
Report by Glen Perry:
Students can be guided on MyCSUEB with a box to choose “self-support” or “state-wide”. However, so called “special links” (shortcuts to sub-groups such as Summer Concord”), will still be a mix of state-wide and extension courses. One suggestion is to remove the long list of “special links”.

Discussion:
Self-support classes are common in summer, students may not know what to look for.
Currently, statewide students are confused why they can’t take certain self-support classes.
It was pointed out that on “MyCSUEB”, under “Location” too many choices appear, some of which are redundant.
Glen Perry explained that cleaning up this link would have to proceed with caution, as the “location” link is shared with HR.

**Adjournment (3:48 pm).** MSP Watnik/Eagan MSP 9/0/0.