**AMENDED**
California State University, East Bay
Committee on Instruction and Curriculum
Minutes of the Meeting of 2014 November 03

Members present: Eileen Barrett, Andrew Carlos, Brian Cook, Cristian Gaedicke, Jennifer Eagan, Jim Mitchell, Sue Opp, Nancy Thompson, Claudia Uhde-Stone (Secretary), Jing Wen Yang, Mitchell Watnik (Chair).
Student representative: David Lopez

Guests: Allan Ancheta, Sarah Aubert, Mary Cardaras, Dennis Chester, Xinjian Lu, Glen Perry, Sophie Rollins, Angela Schneider, Gale Young, William Larson, Terry West Nancy Mangold

1. Approval of the agenda
MSP Barrett, Mitchell (passed)
Proposed adjustment of agenda: not to include pre-drafted conclusions on the agenda. Specifically, strike drafts of conclusion for CIC 6, 7, and 9 of today’s agenda.

2. Approval of the minutes of 10/20/14
MSP Mitchell, Carlos (passed)

3. Reports
a. Report of the Chair : Volunteer needed to serve on Accessible Technology Initiative (Andrew Carlos volunteered)
b. Report of the Presidential appointee (none)
c. Report of University Extension (none)

4. Information Items:
a. Discontinuances: Real Estate Management option
MSP Opp, Eagan (passed)

5. Old Business:
a. Update on semesters conversion
Charge for Graduate Programs subcommittee
- none

Consideration of updating curricular procedures with respect to semester conversion
Amendment (Eagan, Carlos), passed:
The GE subcommittee should consider requests for exceptions/ expeditions of new courses, and change language: strike: ”sufficient space available for students” to make task more
general.

6. New Business:
   a. Request for New Minor in Real Estate
   Nancy Mangold presented background on request for new Real Estate minor to address “broker’s license” requirements.
   MSP Mitchell, Opp (passed)

   b. Revised Communication proposals i. BA Communication, Media Production/Multimedia Journalism Option
   MSP Eagan, Mitchell . (passed)
   Motion to expedite the approval process for 2 options and core, but with appropriate language, indicating “upon approval” of CAPRA etc., and include a “proposed start date”.

   Discussion
   question: are changes new or revisions?

   Suggestion:
   - Combining documents to include all aspects into one document.
   Watnik and Chester may combine paperwork to one clear document (at meeting on 11/17 Watnik shared they did not get around to doing so)
   - Change request for discontinuation to request of revision (name change, class updates).
   Also, within document, language needs to be changed from “new option” to “revision”.

   Concern: Motion does not help, because 3rd option can’t be approved in time.
   Question: special circumstances, can we expedite?
   Opp: simply not possible; catalogue is already being built, changes are too late for Fall 2015

   c. 14-15 CIC 5: Moratorium on Quarter-Based GE Proposals
   MSP Eagan, Opp

7. Discussion items:
   a. Registration unit limits for self-support i. Suggested change to 11-12 CIC 15 revised: Reduction in Registration Unit Limits

   MSP Eagan, Thompson (passed)
   Restrict extension programs to 17 units, but allow blanket approvals of individual programs.

   Background: Concern of course shopping in PHAP.

   Allan Ancheta: PHAP registration fills up quickly, but doesn’t give accurate number of
course needs. Frustrating for students who can’t enroll for courses.

*Xinjian Lu:* no registration problem, not in favor of change.

Question: is it possible to put limit on one program, not all.

Schneider: blanket approval for specific programs are possible

**Adjournment**

MSP Mitchell, Barrett