1. Approval of the agenda
MSP Watnik, Mitchell

2. Approval of the minutes of 11/17/14
MSP Thompson, Mitchell

3. Reports
a. Report of the Chair

Watnik reported on the ExCom discussion of a motion passed at the last CIC meeting (2014Nov17): “to expedite the approval process for 2 options and core for the department of Communication”.
ExCom members (unnamed) expressed concern regarding procedural issues.

CIC discussion
Mitchell: Expressed concern that individual committee members of ExCom changed what we discussed and decided at CIC. Worry that principles of academic government were not followed.
Watnik: One of the issues raised by Excom: Changes are too late for Fall 2015 implementation; options have to be available on “Mentor” in July.
Eagan: In addition, concern was expressed that the option documentation were not in good shape, possibly due to a lack of guidance.

Steering Committee
Barrett pointed out that names are needed for a Faculty position on the Steering Committee for Semester Conversion.
Tentatively Watnik, second by Barrett.
b. Report of the Presidential Appointee
none

c. Report of University Extension
Certificate in Social Media Marketing (not on-line), not academic program, will be launched this Winter, evening and Saturday classes

d. Report of Director of Semester Conversion (Eileen Barrett)
At their meeting on Friday, Nov. 21st, the directors of semester conversion, with Senate Chair Mike Hedrick, had an informative conference call with Associate Provost Rennie Schepflin, who is the director of the conversion at Cal State LA. This involved much discussion of PeopleSoft, course management systems, and conversion. We'll be working closely with Glen Perry on these issues on our campus.

We meet with ExCom on Tuesday, Nov. 25th to discuss the formation of a conversion steering committee with the following faculty participants:

**Proposed Faculty Positions** (9 faculty members)
- Co-directors (3 faculty)
- Senate Chair (1 faculty)
- FAC rep (1 faculty representative from this committee)
- CAPR (1 faculty representative from this committee)
- CIC (1 faculty representative from this committee)
- FDEC (1 faculty representative from this committee)
- GE (1 faculty representative from this committee)

As I reported at our last meeting, the three directors are visiting with the conversion team at CSU Pomona on Thursday and Friday, Dec. 4-5th. We expect to learn more about their work on GE, which goes to their Senate this week, as well a on all their curriculum.

CIC discussion: unit load will need to be adjusted in conversion to semester (32 units should become 24), some classes will get lost.

4. Old Business

a. Course numbering for semesters
Watnik presented first draft.
Discussion:
To offer more flexibility, prerequisites should not be coded into the numbering.
Question:
Is this the right time point to do this?

Extension: “X”suffix versus “770 -799” numbering to designate extension courses, 770-790 are not enough numbers; Cook requested more time to look into this matter. Alternatively, the letter identifiers could be changed.
MSP Eagan, Barrett
move further discussion to next meeting (2015 Jan 5) for more time to look into this topic

b. All online courses available to all CSU students
Questions:
Does this concern undergraduate and graduate courses?
Opp: No more detailed information at this time

Why do we act on this now?
Opp: we are one of the leaders of online courses in CSU system and should be aware of what is coming. We have a long list of online courses. Departments may benefit from banking courses that they do not plan to actually offer soon. Articulating every online course for all CSUs will greatly increase workload for articulation. Online courses that are offered at other CSUs can still be offered at CSUEB (overlap is permitted). Fees will go to home campus, while in CourseMatch, fees go to offering campus. FTES will go to offering campus (opposite to CourseMatch, where FTES go to home campus). For students, units will count as resident units.

Modified MSP Mitchell, Barrett
Move to next meeting (2015Jan 5) to gather more information.
Problem: Jan 2015 list of all fully online courses required.

c. Hold on graduation pending UWSR progress
MSP Opp, Carlos
To move “Hold on graduation pending UWSR progress” forward

Question: What is the date of implementation?

Amended MSP Opp, Mitchell
Upon the presidents signature, make above motion (Hold on graduation pending UWSR progress) effective for students filing for graduation in Winter 2016.

Opp: this information will be late for catalogue, but it can still go in catalogue
Schneider: individual students can be identified and informed

Report on Learning Management Committee (Andrew Carlos)
Committee met, discussed the charge of committee

5. Adjournment
MSP Carlos. Eagan

Respectfully submitted,
Claudia Uhde-Stone
2014, Dec 01