



COMMITTEE ON INSTRUCTION AND CURRICULUM

15-16 CIC 14
November 2, 2015
Senate amended 1/12/16

TO: The Academic Senate
FROM: The Committee on Instruction and Curriculum
SUBJECT: 15-16 CIC 14: Registration Calendar for Summer 2016-Spring 2018.
PURPOSE: For approval by the Academic Senate.
ACTION REQUESTED: That the Senate approve these recommendations for updating the quarter registration calendar effective summer 2016. For five week sessions, the deadlines will be halved.

BACKGROUND INFORMATION:

While discussing the registration deadlines under semesters (see 15-16 CIC 13), the Committee voted to establish analogous deadlines for the quarter calendar as a means both of diminishing confusion in the first academic semester and allowing a means of testing the new approach so that, if need be, alterations can be made before the Fall, 2018 academic semester.

Add/Drop period:

- The period when students are able to add a course will be the same as when they are able to drop a course.
- Students may add or drop courses without permission until the 6th instructional day of the fall, winter, spring, or summer quarter. (3rd instructional day of a five week term).
- The 10th instructional day of the fall, winter, spring, or summer quarter will be the last day students are able to add with permission* or drop a course. (5th instructional day of a five week term.)

* Under exceptional circumstances, students may add a course from the 11th to the 15th (6th to 8th for a five week term) instructional day by using a request for late enrollment form.

Open University Enrollment period:

- Open University students will be able to enroll in courses on the 7th instructional day of the fall or spring term. (3rd instructional day of a five week term.)

Change of Grade Type:

- The period when students are able to change the grade type for a course will be until the 15th instructional day. (8th instructional day of a five week term.)