TO: The Academic Senate
FROM: The Committee on Instruction and Curriculum (CIC)
SUBJECT: 15-16 CIC 28: Course modification request: HIST 3400 America to 1900
PURPOSE: Information to the Senate
ACTION REQUESTED: That the Academic Senate be informed that CIC has approved the course modification request to allow HIST 3400 America to 1900 to be taught online.

BACKGROUND INFORMATION:
At CIC’s February 15, 2016 meeting the committee considered a request from the History Department to permit the existing course HIST 3400 to be taught online. Pursuant to 14-15 CIC 21, course modifications for quarter-based courses must be approved by CIC in addition to the usual process. HIST 3400 is an “American Institutions” (or “code”) course. While the mandate that GE courses moving to online format must be reapproved by the Senate (13-14 CIC 5) does not apply, the Committee was satisfied that the code outcomes will still be met in the new format and would retain the code-certification.
ONLINE AND HYBRID COURSE MODIFICATION REQUEST FOR EXISTING COURSES

Quarter: Winter  Year: 2016
Date Submitted to APGS: 2/10/2016

(First Quarter/Year of Modification)

1. DEPARTMENT [Name of department or program which will offer the course or courses]: HISTORY

2. COURSE OR COURSES TO BE OFFERED IN ONLINE OR HYBRID FORMAT.

This form is for existing courses that have not specifically been approved to be offered in an online or hybrid format even though they previously may have been taught as an online or hybrid course. Once a course has been approved by a College Curricular Committee to be offered in an online or hybrid format, the approval becomes effective upon the signature of the Curriculum Committee/Dean.

<table>
<thead>
<tr>
<th>Prefix</th>
<th>Course Number</th>
<th>Full Title</th>
<th>Units</th>
<th>Format</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIST</td>
<td>3400</td>
<td>America to 1900</td>
<td>4</td>
<td>Online <em>x</em> Hybrid</td>
</tr>
</tbody>
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3. DESCRIBE THE STRATEGIES FOR MOVING THE COURSE(S) TO AN ONLINE OR HYBRID FORMAT. (Discuss the instructional methods for offering the course(s) content in an online or hybrid format)

The faculty member moving this course on-line is Professor Karen Pare, who has taught the course several times on ground and felt it was a good candidate for an online experiences. The course is a service course, required for Liberal Studies majors. She received an

Online & Hybrid Course Quality Transformation Grant in October, and was using this opportunity to work on this course in particular to focus on diverse assessments; clear, posted rubrics; quality guidance for team-based learning in an online environment.
4. **DESCRIBE THE EXPERIENCE, SUPPORT AND/OR TRAINING AVAILABLE FOR THE FACULTY MEMBERS WHO WILL TEACH THIS ONLINE OR HYBRID COURSE(S).**

(Discuss how you will ensure that faculty will know how to teach online or in a hybrid format.)

A long time lecturer in US History, Professor Pare has taught the following courses online already: HIST 4710 History of Nursing; HIST 3571 Women in US History. She has taught HIST 3400 on ground, so has the content experience necessary coming in. She received an Online & Hybrid Course Quality Transformation Grant in October, and has participated in 2 Faculty Learning Communities about online instruction, pedagogy and assessment. She is using these opportunities to specifically fine-tune this course as an online offering.

5. **ASSESSMENT OF ONLINE AND HYBRID COURSES.** (Discuss how your department will assess the quality of the online and/or hybrid instruction to ensure it is equal or superior to your on-ground instruction. **NOTE:** Assessment of learning is not addressed through student evaluations).

Out department has a coordinator of Digital History and Online Education -- Dr. Kevin Kaatz. He works with our faculty on their online courses using the QOLT training he has received through the CSU. He is a Faculty-In-Residence for online quality assessment, and employs these talents with our faculty, and specifically Ms. Pare who has worked with him as a member of his FLCs.

6. **DO ANY OF THE LISTED COURSE(S) MEET GENERAL EDUCATION-BREADTH REQUIREMENT(s), U.S. HISTORY-INSTITUTIONS REQUIREMENT, OR THE UNIVERSITY WRITING SKILLS REQUIREMENT? IF SO, THEY MUST BE SUBMITTED TO THE GE SUBCOMMITTEE FOR APPROVAL TO BE OFFERED ONLINE OR IN A HYBRID FORMAT.** (List course(s) approved for an area of GE (state which category), the Code Requirement, or the University Writing Skills Requirement.

This course satisfies the American Institutions Requirement for US-1/US-2.

7. **RESOURCE IMPLICATIONS.** [With the modification of this course (s), is there a need for additional student fees or other resources such as faculty, facilities, equipment, and/or library resources that will not be covered by the department budget.]

   **N/A**

8. **CONSULTATION** with other affected departments and program committee:

   a) The following department(s) has (have) been consulted and raise no
objections: [If there were no objections to this curriculum request after listing it on the Curriculum Sharepoint site for five working days, type in the following: All Academic Departments and Programs at CSUEB were consulted using the Sharepoint Curriculum site and there were no objections.]

Liberal Studies

b) The following department(s) has (have) been consulted and raised concerns: [If there were unresolved objections to this curriculum request after listing it on the Curriculum SharePoint site for five working days, indicate the objecting department or program below, along with the specific concern. If there were no unresolved objections, type in “None.”]

None

Certification of DEPARTMENT APPROVAL by the chair and faculty.

Chair: Linda Ivey Date: ____2/12/2016____

[Print name of Department Chair here. Chair shall sign a hard copy for the College Office files.]

Certification of COLLEGE APPROVAL by the dean and college curriculum committee. Dean/Associate Dean: __________________________

Date: ______________

[Print name of Dean or Associate Dean here. A hard copy shall be signed for the College Office files.]

After college approval, the College Curriculum Coordinator should e-mail this form to the University Catalog and Curriculum Specialist