TO: The Academic Senate

FROM: The Committee on Instruction and Curriculum

SUBJECT: 15-16 CIC 38: Approval of Extension Course Numbering Regime Under Semesters

PURPOSE: For approval of the Academic Senate.

ACTION REQUESTED: That the Academic Senate approve the proposed plan for numbering Extension courses when the University moves to a semester-based calendar; upon the President’s signature effective upon conversion to semesters, planned for Fall, 2018

BACKGROUND INFORMATION:
At CIC’s March 7, 2016 meeting, the Committee considered a proposal for a course numbering for Extension courses, analogous to 15-16 CIC 4. Under quarters, Extension courses are numbered 7000-7999, but the numbering system for semesters has doctoral level courses numbered 700-799. Since 800-level courses were not reserved for other uses, University Extension proposed using those numbers. The Committee approved the proposal unanimously.

PROPOSED ADDENDUM to 15-16 CIC 4:

- 800-849: upper division level Extension Credit
- 850-899: graduate level Extension Credit

800-899 course numbers will be used to indicate extension credit courses when the prefix is state-side. Post-scripts will be used as necessary if sufficient course numbers are not available.

Continuing Education will use 4 letter prefixes ending with the letter “X” for non-credit course offerings. When a CE prefix is used the course numbering will adhere to campus policy using an appropriate number between 0-999.

The following additional course number shall be reserved across all prefixes:
- 890: General Studies

890 courses will be used for continuous enrollment and/or Library access purposes, replacing “GS 6990”.