Committee on Instruction and Curriculum
February 1st, 2016
AMENDED Minutes

Attendees: Eileen Barrett, Andrew Carlos (Secretary), Brian Cook, Jesus Diaz-Caballero, Farnaz Ganjeizadeh, Jim Mitchell, Arnab Mukherjea, Nancy Thompson, Jing Wen Yang, Joy Vickers, Mitch Watnik (Chair), Donna Wiley (Presidential Appointee)

Absent: Luis Cardenas, Pablo Garnica

Guests: Glen Perry, Julie Glass, Sarah Aubert, balvinder kumar

Call to Order:

1. Approval of the agenda
   a. MSP - Wiley, Mukherjea
2. Approval of 1/4/16 minutes
   a. MSP - Carlos, Mitchell
3. Reports
   a. Report of the Chair
      i. Changes to 15-16 CIC 19
         1. ExCom modified document
      ii. GE will meet after this meeting, looking at comments from Senate about GE Learning Outcomes
      iii. Graduate Programs Subcommittee met, looking at section of the catalog
          1. Gearing up for approving programs under semesters.
          2. Proposal to discontinue the Interdisciplinary graduate studies program due to low enrollment and low faculty support
             a. Subcommittee endorse the suspension of the program
      iv. WSS meeting - spent last meeting talking about what is referred to as Second Comp and/or Writing in the Discipline
         1. Charged with CIC to come up with requirements for the Second Comp requirement
         2. Can one course satisfy both requirements?
         3. Second Comp to act as a compliment to the First Comp
         4. Upper Div Course for Writing Skills Requirement - discipline course that has a lot of writing
         5. 2nd writing Class is a graduation requirement, not within GE
         6. Discussion occurred whether or not the second writing class has to be in the lower division. Nothing was cleared up and there is still some confusion
         7. WSS is assuming Writing 2 will be a lower division course
v. ALS subcommittee - working on project since a senate bill was passed in support of it
   1. Student Govt and Faculty need to pass a resolution that supports ALS
   2. There will be a mechanism for campuses to apply for funding

b. Report of the Presidential appointee
   i. All Curriculum all the time
   ii. Program proposals are coming through
   iii. Graduated Programs Subcommittee will be seeing its first program at the next meeting

c. Report of University Extension
   i. Grant opportunity
      1. Internal deadline - February 17th
   ii. Done with Oakland Center remodel and expansion project
      1. Grand reopening - Feb 12th, 4 pm
      2. Lease extended 10 years

d. Report of Semester Conversion
   i. Directors have made recommendation to Provost for funding for development of GE courses
      1. Provost has approved the majority of the proposals - so department chairs should have been notified
   ii. Glen Perry gave presentation of Draft Budget to COBRA
      1. Nothing in Budget to support faculty in 2018-2019
      2. Funding for time period when faculty will be teaching curriculum - not part of the current budget for semester conversion
      3. Our former provost promised funding for that purpose - our new provost has not made that same commitment
   iii. Subcommittee of ExCom has been working on Time Modules
      1. Presenting draft models of teaching schedules may look like to Semester Conversion steering committee on Feb 12th
   iv. Congratulations to Co-director Singley who will become the Dean of College of Science on February 15th
   v. Useful advocacy - CIC to send support for saving budget for supporting new pedagogies and support for teaching to ExCom or Senate?

4. Old Business:
   a. GE feedback regarding 15-16 CIC 20: General Education Learning Outcomes
      i. MSP - Mitchell, Barrett - Allow GE subcommittee to process the feedback regarding 15-16 CIC 20
      ii. Thanks from CIC for the work the GE subcommittee has done with the Learning Outcomes
   b. Three quarter sequences (Occurred after Extension report)
      i. Some departments have 3 quarter sequences
         1. What they do relies on what the programs they serve require
ii. Allow departments to address any situations as they occur - allows for more agility

iii. Is the concern the Pledge?
   1. Places with Bridge courses - how does that work with the Pledge?
      a. Should still be equivalent units
   2. It sounds like departments have it under control - Advising will have to do a lot of work the year before

iv. Can bridge courses be offered over the summer? - it will be quarter based course...(nursing is offering this)

v. CIC can say that Departments with this issue should have a policy in place and that they can share it out with students with how to handle it

vi. Units vs Contents
   1. Students care about how many classes, not how many units they need
   2. We have to make sure we aren’t adding too many courses to their plate

vii. MSP - Wiley, Mitchell - allow waivers of the Quarter Based course moratorium to allow for the creation of new, quarter based bridge courses so that students can fit into the semester sequence for Academic year 2017-2018 - recommendation will go through ExCom and Senate

c. 15-16 CIC 15: Credit by Examination Policy (referred back to committee by Excom on 11/24; linked doc contains Excom suggested changes)
   i. Credit by Examination - the policy submitted by CIC refers to EO-1036 and policies that do not exists within EO-1036 - such as not the creation of faculty workload
   ii. Document was updated to reflect guidelines sent to AVP Wiley from the Chancellor's Office
      1. Attach email, provide background at ExCom, see what they want
   iii. Everything has to be stated in the Catalog
   iv. MSP - Mitchell, Thompson - Send document back with further attachment from clarification email

5. New Business:
   a. Request for course modification: Kinesiology 3330 hybrid, Spring 2016
      i. Course that was on ground - now wants to be hybrid
      ii. MSP - Carlos, Wiley
   b. Discussion of Online Hybrid Policy (14-15 CIC 39) (3:30 pm time certain)
      i. MSp - Mitchell, Carlos - Table discussion until Director of the Online Campus is available
         1. More than 50% online - it is an online course, less than 50% online - its hybrid
         2. Inconsistencies within document - online descriptions

6. Adjournment - 3:48
   a. MSP - Vickers, Yeng