Committee on Instruction and Curriculum  
February 15th, 2016  
APPROVED Minutes

Attendees: Eileen Barrett, Andrew Carlos, Brian Cook, Jesus Diaz-Caballero, Jim Mitchell, Arnab Mukherjea, Nancy Thompson, Jing Wen Yang, Joy Vickers, Mitch Watnik, Donna Wiley (Presidential Appointee)

Absent: Luis Cardenas, Farnaz Ganjeizadeh, Pablo Garnica

Guests: Glen Perry, Julie Glass, Balvinder Kumar, Roger Wen

Call to Order: 2:03 PM

1. Approval of the agenda
   a. MSP - Barrett, Wiley
   b. MSP - Mitchell, Barrett - 5C (Credit by Examination) tabled until 3 weeks from today when we meet
      i. As long as its delayed we are out of compliance
      ii. 1N, 2A
   c. MSP - Barrett, Vickers - Add HIST 3400 to agenda as 6A

2. Approval of 2/1/16 minutes
   a. MSP - Barrett, Mitchell

3. Reports
   a. Report of the Chair
      i. Bridge Course document has cleared ExCom - drew praise
      ii. CIC 15 - sent back to us - receive note that there may be something additional in the horizon
      iii. WSS - asked to meet on a regular basis to talk about Second Comp course. 2/18 is the first meeting
         1. Hopefully to get a second comp proposal to the committee
         2. Second Comp vs GWAR
         3. Writing 2 (writing within the discipline) replacement for English 1002 (lower division) does not apply to WRiting Skills (which has to be upper division)
      iv. GE subcommittee - meeting regularly
         1. Faculty has seen the first draft of the overlay
         2. CIC 20 did not get a final vote in the senate. A few minor tweaks were provided.
   v. ALS - meeting this Friday?
      1. Looking at the document by State Legislature about ALS grant money
   vi. GPS - first semester-based graduate program considered
1. Proposing sections of the catalog for Graduate studies
2. Last Friday was the deadline for Grad programs to submit their applications

b. Report of the Presidential appointee
   i. Everything is swimming in curriculum

c. Report of University Extension
   i. Nothing to Report

d. Report of Semester Conversion
   i. Steering committee meeting on Friday
      1. Time Modules was the focus of the meeting
      2. Gallery walk of the four possible modules - successful, lots of feedback
      3. Will present time modules to students
   ii. Review of GE proposals for funding - submitting all request that haven’t been funded yet to the Provost
   iii. Faculty appreciate talking points re: Semester Conversion for talking to students
      1. Will revolve around Student Pledge - should answer most of the questions they have now

4. Approval:
   a. Kathryn Hayes, Educational Leadership, for CEAS vacancy on WSS
      i. MSP - Mitchell, Barrett

5. Old Business:
   a. Discussion of Online Hybrid Policy (14-15 CIC 39)
      i. Requested modifications for the policy
      ii. Definitions of Hybrid vs Online
      iii. Article II
         1. Issue with enrollments for students, Course Match, etc.
         2. Inconsistencies within document contradict the definitions
      iv. Issue came up within CS
         1. Effects on international students for advising
         2. All hybrid courses are considered 50% online
      v. MSP - Wiley, Barrett - amend policy to strike sentences regarding percentages
   b. Three-quarter sequences
      i. Approved Bridge Courses for Quarters - a note about having some special indication for Bridge Courses at the beginning of semesters.
      ii. There is a pre-existing note regarding the use of the suffix “t” for Bridge courses

6. New Business:
   a. HIST 3400 approval
      i. MSP - Mitchell, Thompson
      ii. No issues with an online course to clear Code requirements
      iii. No CODE subcommittee currently exists
iv. Course is a Service Course for Liberal Studies

b. New course request: SOC 3535 Contemporary Brazilian Society-Study Abroad
   (Occurred before 5A)
   i. MSP - Barrett, Thompson. 1A
      1. Two courses taught as an 8 unit seminar abroad.
      2. The course will be entier summer quarter
      3. 2 weeks abroad in Rio
      4. Activity course - lectures, field trips, contemporary issues, social
         issues around Olympics
      5. Pledge to double number of students who study abroad by end of
         the decade - Morishita acknowledges the value of Study Abroad
         as a HIP - pledges to triple numbers
      6. Can this be cross listed with International Studies, will they need
         to know Portuguese?
         a. Will have interpreters
         b. The course is not cross listed - working with the
            department

c. New course request: SOC 3530 Continuity and Change in Brazilian Society-
   Study Abroad (needs CIC and GE approval)
   i. MSP - Barrett, Thompson. 1A
      1. No GE approval form is present
         a. Moratorium - no GE course approvals unless GE has
            requested it
      2. Will this be an annual course or a one-off?
         a. Dean has submitted a request for proposals for pilot
            opportunities
      3. Will this be submitted as semester course?
         a. Yes
      4. How will they promote it to the non-soc majors?
         a. Working with Communications, International Studies
         b. Held Information Sessions
         c. Application due date is today
         d. Lions share is in Comm and Soc - hoping the GE approval
            will get interest from other departments

d. Master’s Requirements for Semester Conversion draft document from the
   Graduate Programs Subcommittee
   i. MSP - Willey, Barrett
   ii. Discussion of changes and updates in the Master’s Requirements

e. Revision request for B.S. Health Sciences, Pre-Clinical Preparation Option
   i. MSP - Barrett, Mukherjea
   ii. Part of Nursing and Health Sciences
      1. HS has four options
         a. This option B allows students to have too much freedom
2. Students will have to meet with Advisors - to help them design a curriculum.

3. Will affect 600 students
   a. Goal is to make sure students under Option B have a major after Conversion

4. During Conversion - Nursing and HS is assumed to separate
   a. HS takes students who do not get into the Nursing program as it exists

5. Road Show to advisors so they know what is going on

f. Inclusion of Extension courses in Curriculog
   i. MS - Mitchell, Thompson
      1. Motion withdrawn by Mitchell - no one actually sure what the purpose of this agenda item was
   ii. Sounds like a great idea. Will need to work with Sarah and figure out what the approval process will be?

6. Feedback regarding GE Subcommittee's overlay outcomes
   i. Feedback from CIC
   ii. Mitchell, Barrett - Kudos for all of the work put into this by the GE Subcommittee
   iii. Wiley - think about approval process while thinking about overlay outcomes
   iv. Can we add an Overlay box in Curriculog to allow for routing?
   v. Do we have a plan for what goes into a degree? like taking into account everything such as overlays, writing within the discipline, etc.
      1. It'll be built into the degree audit
      2. As we add more requirements, concern is to make it simple for students. Would be great to know what the big picture is
      3. Need to specify in Road Map that students choose GE courses that connect with Overlays or else students will go over units