Committee on Instruction and Curriculum  
May 16th, 2016  
DRAFT Minutes

Attendees: Eileen Barrett, Andrew Carlos (Secretary), Brian Cook, Jesus Diaz-Caballero,  
Farnaz Ganjeizadeh, Jim Mitchell, Arnab Mukherjea, Nancy Thompson, Joy Vickers, Mitch  
Watnik (Chair), Donna Wiley (Presidential Appointee), Jing Wen Yang.

Absent: Luis Cardenas Pablo Garnica,  

Guests: Balvinder Kumar, Maureen Scharberg, Sarah Aubert, Angela Schneider, Gwyan  
Rhabyt, Paul Ray(?), Jen Nguyen, Carl Stempel

Call to Order: 2:13 PM

1. 16-17 Organizational meeting  
a. Welcome new members and introductions  
   i. New Members  
   ii. Watnik introduces the members of the GE subcommittee and lets new  
       committee members know their options about joining  
       1. Fall quarter, will meet weekly - 4 units of assigned time from  
          Semester Conversion  
   iii. Graduate Programs Subcommittee - all members willing to continue their  
        memberships
   
b. Elect Chair  
   i. Watnik has been nominated by Wiley, seconded by Barrett  
   ii. Statement by Barrett of support for Watnik as Chair  

c. Elect Secretary  
   i. Cook self-nominates as Secretary

2. Approval of the agenda  
a. MSP - Thompson, Vickers

3. Approval of 5/2/16 minutes  
a. MSP - Mitchell, Ganjeizadeh

4. Reports  
a. No Reports were provided, given the length of the Agenda

5. Consent Calendar:  
a. a. Curriculog items:  
   i. M.S. Computer Science  
   ii. M.S. Accountancy  
   iii. Master in Business Administration (+7 concentrations)  
   iv. MA Multimedia  
   v. MA History

6. Old Business:
a. a. Curriculog items:
   i. 15 - 16 CIC 53: Request for new Master’s in Public Administration prefix (2:10 PM time certain)
      1. Faculty of department voted to change request to PA from MPA
      2. MSP - Wiley, Mukherjea
   ii. B.A Sociology (Carl Stempel, 2:15 time certain)
      1. Self help document shared with the committee
      2. Issue regarding Road Map was the Diversity core
      3. Pulled back from GE as lots of majors to take care of
      4. Soc 100 is a prereq for all upper division soc classes
      5. MSP - Vickers, Yang - approve BA Sociology. 1N.

7. New Business:
   a. Curriculog items:
      i. B.S. Construction Management (3:00 PM time-certain, Prof. David Bowen)
         1. 6th year of program
         2. Transformation
            a. Decoupled courses, added lab time to courses
            b. Added courses for Accreditation - have gone up for accreditation
         3. Concern that was raised when originally proposed was a movement towards a totally online program
         4. Difference between Construction Engineering vs Construction Management
            a. Only difference - handful of construction engineering programs nationwide
            b. Main difference is the math and science you need to take
               i. Calculus, chemistry, linear algebra etc…
               ii. Major courses are almost identical
            c. STEM identification gives practical training credit
         5. Code classes can double count for GE - unit count might not be over
         6. Issues with GE listings - some courses listed may not be GE
         7. MSP - Barrett, Mitchell
      ii. B.S. Computer Engineering (3:00 PM time-certain, Prof. David Bowen)
         1. Digital Design Lab - students are impacted with 10 weeks of learning the entire process of digital design and architecture. Lab allows for more exploration
         2. Added a Digital Signal Processing course
         3. Development of a technical writing course - develop a project plan - collaboration, writing and soft skills
            a. Discussion about Second Writing Requirement
               i. Second course may have to be a Lower Division course
ii. Second comp should be pedagogy about writing

iii. Several courses have lab reports and other writing

4. Accredited by ABET - CO has allocations to go over 120 units
   a. Just finishing up most recent approval

5. Leans more towards transfer

6. MSP - Wiley, Barrett - approve and send to senate

iii. B.S. Industrial Engineering (3:00 PM time-certain, Prof. David Bowen)
   1. ABET accreditation
   2. Transformation
      a. Stressing sustainability, problem based learning and teamwork
      b. Decoupling Tiered courses
      c. Writing course works with external companies
      d. PLOs are from ABET
   3. Upper Division has to be outside of department
   4. MSP - Mitchell, Barrett

iv. M.S. Business Analytics (program title change)
   1. MSP - Mitchell, Mukherjea
   2. Change in degree title, must run through CO

v. M.S. Economics (+2 concentrations)
   1. MSP - Carlos, Yang
   2. Degree type CHANGE
   3. Will go through the Senate process
   4. More quantitatively oriented - and consistent with the rest of the college

b. Draft 15-16 CIC 36: Probation Status Catalog Statement for Semesters (Dean of UG Studies, Maureen Scharberg and Registrar Angela Schneider; 2:45 pm time certain)
   i. Proposed version updated to incorporate comments from 5/2
   ii. MSP - Mitchell, Thompson
   iii. Previous Chart has been written out into the Policy
   iv. Clarifying Language for policy
   v. Administrative Academic Disqualification
   vi. Will go into effect Fall 2018
   vii. Continued probation move above for definition
   viii. Discussion regarding policy - clarification of freshmen status and continued probation

c. 15-16 CIC 54: Outgoing electronic transcripts
   i. Information item to the senate
   ii. We are now allowing electronic transfer of transcripts
   iii. MSP - Barrett, Mukherjea

d. 15-16 CIC 55: GE recommendation to make Writing II double-count.
   i. MSP - Barrett, Carlos
8. Discussion
   a. Priority Registration (Existing policy is 14-15 CIC 42) for SCAA Employees (Jen Nguyen; 2:30pm time certain).
      i. Nguyen - Proposal that Priority Registration should be provided to Student Assistants at the SCAA
         1. Ease recruitment and retention of student tutors
         2. Issues with schedules could be eased by Priority enrollment
         3. Can write a justification for pedagogical reasons why SCAA employees should have priority registration
      ii. Why can’t we raise wages?
      iii. Concern is every group will want this
      iv. How is this done on other campuses?
      v. It was suggested we table until Fall
   b. Will CIC meet again this quarter? Meeting Finals Week
   c. Proposal to create a permanent seat for Dean of Undergraduate Studies

9. Adjournment: 3:56 PM
   a. MSP - Yang, Wiley