TO: The Academic Senate
FROM: Committee on Instruction and Curriculum (CIC)
SUBJECT: 16-17 CIC 107: Definition of “Concentrations” for Semester Catalog
PURPOSE: Approval of the Academic Senate
ACTION REQUESTED: That the Senate approve the proposed policy below. Upon approval of the President, effective upon conversion to semesters, planned for Fall, 2018.

BACKGROUND INFORMATION:
At its meeting on April 24, the Committee voted unanimously to recommend the changes noted below to the definition of “Concentration” (currently “Option”) in the University Catalog. (Some language was changed to make it third person.) The Committee understands that the policies below may be published in the Catalog and/or on web pages for student use during conversion. Accordingly, editorial changes may occur to make it more readable for students.

PROPOSED POLICIES:

An “option” A “concentration” is a prescribed pathway through a major which allows for emphasis on a particular segment of the discipline (for example, the Accounting Option Concentration in the Business Administration Major and the Dance Option Concentration in the Theatre Arts Major). Not all majors have formal options concentrations. Some majors with formal options concentrations require you to select an option a concentration (e.g., Business Administration) whereas others do not (e.g., Political Science). In some majors, different options concentrations have different total unit requirements.

An option can appear on your diploma if you request it when filing for graduation. If a student declares a concentration when or prior to filing for graduation and meets the requirements, the concentration will appear on the student’s diploma. If you wish to complete more than one option concentration and have the additional option concentration(s) recorded, each must differ by at least three courses and nine units from any other option you completed concentration.