COMMITTEE ON INSTRUCTION AND CURRICULUM

16-17 CIC 48
Wednesday, November 23, 2016

TO: The Academic Senate
VIA: Committee on Instruction and Curriculum (CIC)
FROM: Graduate Programs Subcommittee
SUBJECT: 16-17 CIC 48: Revision request for M.S. in Educational Leadership for Social Justice
PURPOSE: Information to CIC and the Academic Senate
ACTION REQUESTED: That the Senate accept the information that the revision request for Ed.D. in Educational Leadership has been approved by the Graduate Programs Subcommittee.

BACKGROUND INFORMATION:
The Senate process for approving transformed degree programs for the semester calendar is defined by 14-15 CIC 36. The subcommittee discussed the Ed.D. in Educational Leadership at its November 23 meeting, which was attended by representatives of the Department. It was approved unanimously by the subcommittee with the acknowledgement that some non-substantive changes may occur in the Catalog copy. The proposal may be viewed within Curriculog; the summary is attached as a PDF document per ExCom’s request.
M.S. in Educational Leadership

1. Semester Conversion Request for Approval of Revision of the Graduate Degree Program/Major

General Catalog Information

Please see the Guidelines for Master’s Program Conversion

Select Shared Core unless otherwise instructed by APGS

Select **SHARED CORE**

- Program
- Shared Core

**First Year of Offering:** Fall 2018

**Effective Catalog:** 2018-2019

**Notes:** If you want to move an existing degree program to online (i.e. 50% or more of the program can be completed online (a hybris course counts as .50 online), elevate an option to a degree, or change the degree type, please e-mail Donna Wiley, Interim Associate Vice President, Academic Programs and Graduate Studies; and copy Sarah Aubert, Catalog and Curriculum Specialist, Academic Programs and Graduate Studies; for additional instructions as soon as possible.

**Department:**

[Department of Educational Leadership]

**Full and exact title of Major including degree earned:**

M.S. in Educational Leadership

**Has your program received transformation funding?**

- Yes
- No

**If the program received transformation funding, please summarize the transformative changes made:**
Curriculum content is organized around thematic issues facing education leaders: Instructional leadership; management and learning environments; family and community engagement; ethics and integrity; equity and social justice; policy and advocacy; and development and implementation of shared vision. In addition, three habits of mind run throughout the content: a) evidence-based decision-making, b) people skills, and c) trust-building skills. Cohorts are organized around districts, specific school teams, specialization areas, and grade level that contain high potential to enact systemic change.
Program Description: The mission of the Department of Educational Leadership is to prepare bold, socially responsible leaders who will transform the world of schooling. Students examine social, cultural and linguistic issues linked to larger equity and social justice challenges. Our central role is to help build the leadership capacity needed to create vital, democratic, professional learning communities for equitable learning and teaching.

Career Opportunities: Completion of the administrative credential and educational leadership masters’s program enable graduates to obtain a credential that allows them to assume administrative positions at all levels of the K-12 public education system. Various positions include those in school site administration (e.g., principal and vice principal), and district level administration (e.g., curriculum coordinator, staff development coordinator, special programs coordinator, human resources, assistant superintendent, superintendent, etc.). In addition graduates also obtain many positions at the county and state level offices.

Admission Requirements: A candidate must be admitted to the university, consistent with requirements and procedures explained in this catalog. Interested candidates apply for admission to the department and to the university at the same time. Candidates should directly contact the department office, 510-885-4145 or go to the department website in early January for fall quarter entrance. Candidates are admitted to the master's degree program and have the option of completing the requirements for the Administrative Services Tier I (Preliminary) Credential by the end of their first year of enrollment. Applications for admission to the department are online at the departmental website. All admissions materials should be sent to the Credential Student Service Center (CSSC), AE 235, 25800 Carlos Bee Blvd., Hayward, CA 94542.

Additional requirements for admission to the M.S. in Educational Leadership and/or the Preliminary Administrative Services Credential include the following:

- A bachelor’s degree from an accredited university
- 3.0 GPA or equivalent on all post-baccalaureate work
- Successful passage of the University Writing Skills Requirement.
- A current, valid teaching credential or services credential, such as Pupil Personnel Services, Adult Education, Librarianship, Health Services School Nurse, or Clinical Rehabilitative Services.
- A minimum of three years full-time teaching or service experience as documented by district verification (form available on department website)
- Internship candidates must verify administrative position (form available on department website)
- A current resume showing evidence of leadership experience
- Three recommendations (form available on department website)
A one-page statement of professional goals
University application, including two sets of transcripts
All credential candidates must apply for “Classified Graduate” status. Credential-only students must also successfully meet the University Writing Skills Requirement. For information on meeting the University Writing Skills Requirement, see the Testing Office website at [www.csueastbay.edu/testing](http://www.csueastbay.edu/testing) or call 510.885.3661.

Requirements for the Professional Administrative Services Credential Program include:

Current Preliminary Administrative Services Credential
Verification of position as a school administrator (form available on the department website)
A current resume showing evidence of leadership experience
For “Classified Graduate” status and Advancement to Candidacy, M.S. students must have successfully met the University Writing Skills Requirement. For information on meeting the University Writing Skills Requirement, see the Testing Office website at [www.csueastbay.edu/testing](http://www.csueastbay.edu/testing) or call 510.885.3661.

For the M.S. degree, meet CSUB admission requirements. See the Admission/Graduate chapter of this catalog.

**PROGRAM LEARNING OUTCOMES**

The program learning outcomes for the MS in Educational Leadership are the California Administrator Performance Expectations (CAPE) that are aligned to the California Professional Standards for Educational Leaders (CPSEL). The California Commission on Teacher Credentialing adopted revised Standards on June 30th, 2016.

**DEVELOPMENT AND IMPLEMENTATION OF A SHARED VISION.** Educational leaders facilitate the development and implementation of a shared vision of learning and growth of all students.

**INSTRUCTIONAL LEADERSHIP.** Educational leaders shape a collaborative culture of teaching and learning informed by professional standards and focused on student and professional growth.

**MANAGEMENT AND LEARNING ENVIRONMENT.** Educational leaders manage the organization to cultivate a safe and productive learning and working environment.

**FAMILY AND COMMUNITY ENGAGEMENT.** Educational leaders collaborate with families and other stakeholders to address diverse student and community interests and mobilize community resources.

**ETHICS AND INTEGRITY.** Educational leaders make decisions, model, and behave in ways that demonstrate professionalism, ethics, integrity, justice, and equity and hold
EXTERNAL CONTEXT AND POLICY. Educational leaders influence political, social, economic, legal and cultural contexts affecting education to improve education policies and practices.

ADVANCEMENT TO CANDIDACY

"Classified Graduate" Students are eligible for Advancement to Candidacy based on the following criteria:

1. Maintenance of a 3.0 grade point average in all graduate work completed.

2. Submission to the graduate coordinator of an approved program of study developed in conjunction with the appropriate faculty.

3. Completion of the Writing Skills Requirement through passage of the test or equivalency.

CAUSE FOR DISMISSAL

A graduate student may be placed on academic probation for not achieving a 3.0 GPA in any quarter. A student may be academically disqualified for failing to achieve a 3.0 in all units taken after admission to a graduate program, by not meeting the academic criteria of the department or behaving contrary to professional standards.

A graduate student may be declassified (or dropped) from a graduate degree for unprofessional conduct, behavior that interferes with others' learning, failure to make progress toward the degree, failure to meet grade requirements, and/or the department faculty determine that the student cannot complete degree requirements at the graduate level even if the GPA is above a 3.0. Please see University Catalog for more detail: http://www.csueastbay.edu/academic/academic-policies/academic-probation.html.

Please read before completing Major Requirements Section

Instructions:

Start with the View Curriculum Courses icon directly beneath the Major Requirements field. Select the Add Courses button to enter each individual course that will be used in your Major Program. (Optional: Include the Course Units in the Course Title (name) field for ease of review by campus committees). Next select the View Curriculum Schema icon (to the left of the Curriculum Courses icon). Select Add Core to build the headers and requirements for your catalog page (i.e. add headers for Prerequisites, Core Requirements, Electives, Capstone.) Please include total units in core headers.
(If you have a concentration(s), add a core titled Concentrations and list only the total concentration units. You do not need to list each individual concentration.)

Preview your catalog chapter by selecting the **Preview Curriculum icon.**

### Major Requirements*

#### Core Requirements (18 units)

Candidates must complete all core courses.

- EDLD 600 Leading for Social Justice and Equity in Urban Schools (4)
- EDLD 610 Transforming Professional Learning to Support Equitable Student Outcomes (4)
- EDLD 620 Educational Leadership for Equitable Resources (3)
- EDLD 625 Application of School Laws, Policies & Governance for Equitable Outcomes (3)
- EDLD 630 Collaborative Research for Equity I (4)

#### Electives (8 units)

Select from the following courses:

- EDLD 635 Equity Research Design I (3)
- EDLD 645 Equity Research Design II (3)
- EDLD 650 Critical Topics in Educational Leadership I (1)
- EDLD 655 Critical Topics in Educational Leadership II (1)
- EDLD 681 Coaching and Assessment Practicum I
- EDLD 682 Coaching and Assessment Practicum II
- EDLD 683 Coaching and Assessment Practicum III
- EDLD 684 Coaching and Assessment Practicum IV
- EDLD 685 Managing an Organization and Developing a Collaborative Culture
- EDLD 686 Professional and Community Development
- EDLD 687 Developing an Inquiring Community
- EDLD 688 Political Social Context in Education
- EDLD 690 Independent Study

#### Capstone (4 units)

- EDLD 640 Collaborative Research Project (4)
To revise an existing **concentration** (formerly option) or create a new concentration, select form 1a. *Semester Conversion Request for Approval of New or Revised Graduate Concentration.*

### Total Units Required

<table>
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<tr>
<th>Quarter Based Program:</th>
<th>45</th>
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<tr>
<td>Semester Based Program:</td>
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**Any additional major information**

**Is this major approved as an online degree program?**
- [ ] Yes
- [x] No

**If no, is there any pathway in the revised degree that is more than 50% online?**
- [x] Yes
- [ ] No

**Resource implications of the proposed revision, if any:**

No additional resources required.

**Relationship of Revised Program to requirements for teaching credentials,**
This program aligns with the Program Standards set by the California Commission for Teacher Credential (CTC) for Administrators.

Consultation with other affected departments and programs:

The following department(s) has (have) been consulted and raised no objections:

All Departments in the College of Education and Allied Studies have been consulted.

The following department(s) has (have) been consulted and raised concerns:

No concerns have been raised.

Attachments

Please scroll to the top of this form and select the Files icon to attach the following documents to your proposal:

- Master's Degree Roadmap
- Curriculum Map 1 - PLOs to Courses
- Curriculum Map 2 - PLOs to ILOs
- Five Year Assessment Plan

Did you attach your Curriculum: Yes
Maps, Five Year Assessment Plan or other supporting documents to this proposal? * No

**Catalog Item Types**

<table>
<thead>
<tr>
<th>Degree Type*</th>
<th>Master of Science</th>
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<tbody>
<tr>
<td>Program Type*</td>
<td>Master</td>
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# Steps for M.S. in Educational Leadership

## Originator

<table>
<thead>
<tr>
<th>Participants</th>
<th>Activity</th>
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| ✔ Ardella Dailey 2/10/2016 11:15 AM | Required for Approval: 100% required  
Date Completed: 2/10/2016 11:15 AM  
Changes: No  
Comments: No |

## Department Chair

<table>
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| ✔ Peg Winkelman 2/12/2016 4:56 PM | Required for Approval: 100% required  
Date Completed: 2/12/2016 4:56 PM  
Changes: Yes  
Comments: No |

## Dean's Office Review

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<th>Activity</th>
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| ✔ Patricia Irvine 7/29/2016 10:57 AM | Required for Approval: 100% required  
Date Completed: 7/29/2016 10:57 AM  
Changes: No  
Comments: No |

## College Curriculum Committee Approval

| Status: Approved |
## Participants

<table>
<thead>
<tr>
<th>College of Education and Allied Studies Curriculum Committee</th>
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<tbody>
<tr>
<td>Patricia Irvine * 7/29/2016 11:51 AM</td>
</tr>
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**Activity**

- Required for Approval: 100% required
- Date Completed: 7/29/2016 11:51 AM
- Changes: Yes
- Comments: No
- * Agenda Administrator

## Dean's Office Approval

<table>
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<tbody>
<tr>
<td>Patricia Irvine 7/29/2016 11:51 AM</td>
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**Activity**

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- Date Completed: 7/29/2016 11:51 AM
- Changes: No
- Comments: No

## APGS (Technical Review)

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<tr>
<td>Sarah Aubert</td>
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<tr>
<td>Sandra Claflin 8/3/2016 10:28 AM</td>
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<tr>
<td>Sandra Claflin (System Administrator) 8/3/2016 10:28 AM</td>
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**Activity**

- Required for Approval: 100% required
- Date Completed: 8/3/2016 10:29 AM
- Changes: No
- Comments: Yes

## Custom Route

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<td>Peg Winkelman</td>
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<td>Sarah Aubert (System Administrator) 10/25/2016 2:53 PM</td>
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**Activity**

- Required for Approval: 100% required
- Date Completed: 10/25/2016 2:53 PM
- Changes: No
- Comments: Yes
APGS (Technical Review)

**Participants**

- Sarah Aubert
- Sandra Claflin
- Sarah Aubert (System Administrator)

**Activity**

- Required for Approval: 100% required
- Date Completed: 10/25/2016 2:54 PM
- Changes: No
- Comments: No

Dean's Office Approval

**Participants**

- Patricia Irvine
- Carolyn Nelson
- Sarah Aubert (System Administrator)

**Activity**

- Required for Approval: 100% required
- Date Completed: 10/25/2016 2:54 PM
- Changes: No
- Comments: No

College Curriculum Committee Approval

**Participants**

- College of Education and Allied Studies Curriculum Committee
- Patricia Irvine *

**Activity**

- Required for Approval: 100% required
- Date Completed: 10/28/2016 2:03 PM
- Changes: Yes
- Comments: No
- Agenda: Yes

* Agenda Administrator

Dean's Office Approval

**Status:** Approved
### Participants

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<td>Sarah Aubert, Sandra Claflin, Sarah Aubert (System Administrator)</td>
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<td><strong>APGS (AVP Review)</strong></td>
<td>Donna Wiley</td>
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<tr>
<td><strong>CIC Graduate Subcommittee</strong></td>
<td>CIC Graduate Program Subcommittee, Donna Wiley</td>
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### Activity

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<td><strong>CIC Graduate Subcommittee</strong></td>
<td>CIC Graduate Program Subcommittee, Donna Wiley</td>
</tr>
</tbody>
</table>

### Comments

- APGS (Technical Review): No
- APGS (AVP Review): No
- CIC Graduate Subcommittee: Yes

### Status

- Approved

### Agenda Items

- * Agenda Administrator
### Committee on Instruction and Curriculum

**Status:** Working

**Participants**
- **CIC**
  - Sophie Rollins *
  - Mitch Watnik *

**Activity**
- **Required for Approval:**
  - 100% required
- **Time Spent:** 13 days
- **Changes:** No
- **Comments:** No
- **Agenda:** Yes

* Agenda Administrator

### Executive Committee

**Status:** Incomplete

**Participants**
- **ExCom**
  - Mark Karplus *
  - Sophie Rollins *

**Step Details**
- **Required for Approval:**
  - 100% required
- **Work:** comment
- **Agenda:** Yes

* Agenda Administrator

### Academic Senate

**Status:** Incomplete

**Participants**
- **Academic Senate**
  - Sophie Rollins *

**Step Details**
- **Required for Approval:**
  - 100% required
- **Work:** comment
- **Agenda:** Yes

* Agenda Administrator

### President's Office

**Status:** Incomplete

**Participants**
- Mary Barnum

**Step Details**
- **Required for Approval:**
  - 100% required
- **Work:** comment
### APGS (Final Review & Export)

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<tr>
<td>Sarah Aubert</td>
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<td>Sandra Claflin</td>
<td>100% required</td>
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<td></td>
<td>Work: <em>edit, comment</em></td>
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Attachments for M.S. in Educational Leadership

CurrMap2MastersPLO ILOEDLD.docx (uploaded by Ardella Dailey, 2/9/2016 11:18 am)

Curriculum Map#1 MASTERS EDLD.docx (uploaded by Ardella Dailey, 2/10/2016 11:12 am)

Five Year Assessment Masters Prog.docx (uploaded by Ardella Dailey, 2/10/2016 11:15 am)

MS EDLD Roadmap_REV_10-24-16[1].xlsx (uploaded by Patricia Irvine, 10/28/2016 12:21 pm)
Comments for M.S. in Educational Leadership

Donna Wiley 11/23/2016 2:34 pm Reply
Unanimously approved with revisions in comments made at final tech review.

Donna Wiley 11/23/2016 1:02 pm Reply
Remove USWR from Admission Requirements

Donna Wiley 11/23/2016 1:00 pm Reply
Correct roadmap - courses listed as elective that are required.

Donna Wiley 11/23/2016 12:57 pm Reply
Add sentence to Electives section: All students must consult your graduate advisor to choose the appropriate electives.
Add number of units to all courses in schema.
Revise roadmap to make sure every semester has 8 units.

Donna Wiley 11/8/2016 11:57 am Reply
I just noticed that the capstone project number should be 693 (standard course number for master’s capstone project courses). This can be done at final tech review.

Donna Wiley 11/1/2016 3:40 pm Reply
Thanks for making the requested revisions. The unit values for some elective courses are missing (my fault) and can be added to the catalog.

Sandra Claflin 8/3/2016 10:28 am 1 Reply | Reply
Peg, please see email from Patricia and Donna.

Peg Winkelman 10/24/2016 5:22 pm
Sandy,
Help! This version is from July- It looks like none of the changes Ardella and I submitted in September have been made.
Peg
Decision Summary for M.S. in Educational Leadership

Committee on Instruction and Curriculum

Status: Working

Step Summary
This step requires 100% approval from all participants to move forward.

Participants

- CIC
  - Sophie Rollins *
  - Mitch Watnik *

Totals
- Users Approved: 0
- Users Rejected: 0