TO: The Academic Senate

FROM: The Committee on Instruction and Curriculum (CIC)

SUBJECT: 16-17 CIC 51: Developmental English and Math Policy

PURPOSE: For Action by the Academic Senate

ACTION REQUESTED: That the Senate approve the following updated policy regarding Developmental English and Math. Upon signature of the President, effective in the Catalog for semesters.

BACKGROUND INFORMATION:
The Dean of Undergraduate Studies has determined that our policies regarding Developmental English and Math (remedial education), including Early Start, are not listed in the current catalog. Currently, the information on Developmental English and Math is provided on the General Education website at http://www.csueastbay.edu/ge/remedial/index.html, and the Early Start information is provided at http://www.csueastbay.edu/prospective/after-youre-accepted/early-start. At its meeting on January 9, 2017, the Committee voted unanimously to recommend this policy. On March 27, after a referral from the Executive Committee, CIC again voted to recommend a revised policy, as seen below.

PROPOSED POLICY

Developmental English and Math Information

The California State University System’s Developmental English and Math Policy, as described by Executive Order 665 (EO 665), states that beginning with the Fall Quarter 1998, all new first-time freshmen who have not documented their exempt status in English and Math must take the English Placement Test (EPT) and the Entry Level Mathematics (ELM) test (http://www.csueastbay.edu/academic/colleges-and-departments/apgs/testing/tests/ept-elm/index.html).

Students are exempt from taking the EPT by providing documentation that they have achieved one of the following:

- Standard “Exceeded” on the Smarter Balanced Assessment Consortium (SBAC)
- Standard “Met” on the Smarter Balanced Assessment Consortium (SBAC)
• New SAT: A score of 550 or above on the Evidenced Based Reading and Writing section*
• Old SAT: A score of 500 or above on the Critical Reading section of the old SAT Reasoning Test
• A score of 22 or above on the ACT English Test
• A score of 3 or above on either the Language and Composition or Composition and Literature examination of the College Board Scholastic Advanced Placement Program
• A result of Standard Exceeded: “Ready” for CSU or participating CCC college-level coursework in English on the CAASPP Early Assessment Program (EAP) exam.
• A result of Standard Met: “Conditionally Ready” for CSU or participating CCC college-level coursework in English on the CAASPP Early Assessment Program (EAP) exam and met the conditional requirement.
  • The Conditional requirement may be met by completing an approved English course in the 12th grade and earning a grade of “C” or better. Students who do not meet the conditional requirement will need to participate in the CSU’s Early Start Program, unless exemption was met through one of the following:
    • New SAT: A score between 510 - 540 on the Evidenced Based Reading and Writing Section*
    • Old SAT: A score between 460 - 490 on the Critical Reading section of the old SAT Reasoning Test
    • A score of 19 - 21 on the English section of the ACT Test
• Completion and transfer to CSU of the credits for a college course that satisfies the CSU General Education requirement in English Composition, provided such a course was completed with a grade of C or better

* In March 2016, the College Board began administering a new SAT. The new SAT scores are different than the old SAT scores. The CSU will accept both old and new SAT scores for students graduating in 2020 and prior. Students graduating after 2020 will be required to take the new SAT.

Students are exempt from taking the ELM by providing documentation that they have achieved one of the following:

• Standard “Exceeded” on the Smarter Balanced Assessment Consortium (SBAC)
• Standard “Met” on the Smarter Balanced Assessment Consortium (SBAC)
• New SAT: A score of 570 or above on the mathematics section of the new SAT*
• Old SAT: A score of 550 or above on the mathematics section of the old SAT Reasoning Test
• SAT Subject Test: A score of 550 or above on the SAT Subject Test in Mathematics (level 1 or level 2)**
• A score of 23 or above on the ACT Mathematics Test
• A score of 3 or above on the College Board Advanced Placement Calculus AB or Calculus BC
• A score of 3 or above on the College Board Advanced Placement Statistics examination
• A result of Standard Exceeded: “Ready” for CSU or participating CCC college-level coursework in mathematics on the CAASPP Early Assessment Program (EAP) exam.
• A result of Standard Met: “Conditionally Ready” for CSU or participating CCC college-level coursework in mathematics on the CAASPP Early Assessment Program (EAP) exam and met the conditional requirement.
  • The Conditional requirement may be met by completing an approved math course in the 12th grade and earning a grade of “C” or better. Students who do
not meet the conditional requirement will need to participate in the CSU’s Early Start Program, unless exemption was met through one of the following:

- New SAT: A score between 520-560 on the mathematics section of the new SAT Test*
- Old SAT: A score between 490 - 540 on the mathematics section of the old SAT Reasoning Test
- A score between 20 - 22 on the mathematics section of the ACT Test
- Completion and transfer to CSU of a college course that satisfies the requirement in Quantitative Reasoning, provided such a course was completed with a grade of “C” or better

* In March 2016, the College Board began administering a new SAT. The new SAT scores are different than the old SAT scores. The CSU will accept both old and new SAT scores for students graduating in 2020 and prior. Students graduating after 2020 will be required to take the new SAT. **Note: there were no changes to the SAT Subject Tests; therefore, the cut score for the Subject Test in Mathematics (levels 1 or 2) remains the same.

Source: [http://www.calstate.edu/sas/ept-elm-exemptions.shtml](http://www.calstate.edu/sas/ept-elm-exemptions.shtml)

If incoming students are required to take the ELM and/or EPT, their test results must be known before a student can register for classes.

**Early Start Requirement**

Incoming freshmen scoring lower than 50 on the ELM or lower than 147 on the EPT must complete their Early Start requirement in the summer before they matriculate in the fall semester. In addition, students with conditional exemptions from the ELM or EPT, who do not clear their conditional exemption by June 30, must enroll in Early Start. More information can be found at [http://www.csueastbay.edu/prospective/after-youre-accepted/early-start/index.html](http://www.csueastbay.edu/prospective/after-youre-accepted/early-start/index.html).

Students who are exempt from the Early Start Requirement include:

- Lower division transfers
- Students who enter in spring quarter/semester
- Students who reside outside of California
- International students
- EOP Summer Bridge students
- Students admitted to the fall semester after August 1

The Early Start program helps freshmen complete their remedial class requirements within the one-year limit by providing opportunities for incoming freshmen to begin to develop the skills and content knowledge needed to become college ready in the summer prior to their first term.

Students failing to complete the Early Start requirement by August 15 will be placed on Administrative Academic Probation in the fall semester. When a student passes one remedial course during their first calendar year at Cal State East Bay, the Administrative Academic Probation standing will be removed. If students do not complete required remedial coursework by the beginning of their third semester at Cal State East Bay, the student will be disenrolled and automatically placed on a one-year leave of absence. The Administrative Academic Probation standing will remain until they
return to the university.

Retaking the ELM
Although the EPT may not be retaken once a student matriculates at Cal State East Bay, the ELM may be retaken to improve a student’s placement. If a student retakes the ELM and receives a score of 50 or higher, the student must contact the General Education Office to have the student’s ELM status cleared. If a score of 50 is achieved after classes have started and before grades for the current semester are reported, the student will receive a grade of Credit for their current Math course and will be excused from further attendance. If a student retakes the ELM after classes have started and scores below 50, it will not affect the student’s enrolled status in the current math course.

Time Limit for Completing Developmental Requirements
If a student is a native lower division student who is remedial in either English or Math, the remedial requirement must be completed within one calendar year of enrolling at Cal State East Bay. If a student has not completed their developmental math or writing requirement at the end of their second semester, the student will be notified that they must complete their required remedial coursework by the beginning of their third semester at Cal State East Bay. If a student does not complete the required remedial coursework by the beginning of their third semester at Cal State East Bay, the student will be disenrolled and automatically placed on a one-year leave of absence.

Reinstatement
Students placed on a one-year leave of absence for non-completion of a remedial requirement, but yet complete the requirement within the leave of absence are required to submit proof of a passing grade to the General Education Office in order for reinstatement to take place. If a student completes the requirement after the one-year leave of absence has expired, the student will be administratively disqualified and must apply for readmission to Cal State East Bay.

If a student is disenrolled for failure to complete the EPT requirement, proof of a grade of “C-“ or higher in a course equivalent to GE Area A2 at an accredited college is required for readmission.

If a student is disenrolled for failure to complete the ELM requirement, a grade of “C-“ or higher in a transferable GE Area B-4 Math course is required for readmission.

Once verification of a passing grade has been submitted, a student’s status will be adjusted to reflect completion of remediation. At that time, the student will be reinstated. An official transcript must also be sent to Cal State East Bay. If the student’s GPA at that time is 2.00 or higher, it will be a clear reinstatement.

Exceptions to the Administrative Academic Disqualification Policy
Certain students may qualify for an extension to the one-year time limit for completing their developmental courses. Students will not be eligible for an extension unless they have maintained continuous enrollment in their remedial courses. Extensions to the time limit will only be granted based on the following criteria:

1. Students identified by Accessibility Services will be granted extended time if requested by this office.

2. Students who have resided in the United States for fewer than 8 years will be allowed one extra semester to complete their EPT and/or ELM requirement. To take advantage of the extra
semester, the student must provide proof of their U.S. entry date to the General Education Office.

3. Students who were on a wait list at the end of the first week of classes or who enrolled in a remedial class that was cancelled may be granted one additional term in which to take and complete that course.

Additional Information:

Students are not allowed to drop a remedial course unless they are withdrawing from Cal State East Bay. In order to withdraw from the University, a student must get a withdrawal form (available at http://www.csueastbay.edu/students/files/pdf/withdrawal-form.pdf) signed and stamped at the General Education Office. The withdrawal form must be accompanied by appropriate documentation in order to obtain a signature and stamp.