COMMITTEE ON INSTRUCTION AND CURRICULUM

TO: The Academic Senate

VIA: Committee on Instruction and Curriculum (CIC)

FROM: Graduate Programs Subcommittee

SUBJECT: 16-17 CIC 94: Revision request for the Single Subject Credential Program

PURPOSE: Information to CIC and the Academic Senate

ACTION REQUESTED: That the Senate accept the information that the revision request for the Single Subject Credential Program has been approved by the Graduate Programs Subcommittee.

BACKGROUND INFORMATION:
The Senate process for approving transformed degree programs for the semester calendar is defined by 14-15 CIC 36. The subcommittee discussed the Single Subject Credential Program at its January 18 meeting, which was attended by representatives of the Department of Teacher Education and College of Education and Allied Studies. It was approved unanimously by the subcommittee with the acknowledgement that some non-substantive changes may occur in the Catalog copy. The proposal may be viewed within Curriculog; the summary is attached as a PDF document per ExCom’s request.
Single Subject Credential Program

1. Semester Conversion Request for Approval of Revision of the Graduate Degree Program/Major

General Catalog Information

***READ BEFORE YOU BEGIN***

Use this form to request a revision to your Graduate Degree Program/Major and its concentration(s). Note: If you have previously submitted this form, and you have additional concentrations to submit, PLEASE USE FORM 1B. Semester Conversion Request for Approval of New or Revised Graduate Concentration.

See the Guidelines for Master's Program Conversion for information on converting your degree to a semester program.

To change the title of your degree program, a narrative will need to be submitted to APGS for review by CIC and the state chancellor’s office. Click here to submit your narrative.

To move an existing degree to online, complete form #7. Semester Conversion Request for Online/Hybrid Program Modification.

To elevate an option to a degree or change the degree type, a narrative will need to be submitted to APGS for review by CIC and the state chancellor’s office, Click here to submit your narrative.

Turn on Help Text by clicking the Show Help Text icon above this section of the form.

Effective Term: Fall 2018  Effective Catalog: 2018-2019

Select Shared Core unless otherwise instructed by APGS

Select Shared Core* Program

Shared Core

Department:* Department of Teacher Education

Full and exact title of Major including degree Single Subject Credential Program
Has your program received transformation funding?

The Learning Outcomes for teaching credentialing programs are dictated by the California Commission on Teacher Credentialing (CTC). Those guidelines, called Teacher Performance Expectations (TPEs) and the program standards were dramatically overhauled and approved in June 2016. (For example, there were previously 13 TPEs and now they are 6 TPEs with over 50 sub-elements.) A new set of national standards for PK-12 education (colloquially grouped under "Common Core") has been adopted by the California Department of Education (CDE). The transformational changes in the program meet the requirements of the new TPEs, align with the new standards and modes of pedagogy required by them, respond to changes in PK-12 student population, educational technology, and generational change in the workforce.

Credential requirements specified in this catalog are subject to changes made by the State of California.

Contact the Department of Teacher Education or the Credential Student Services Center (CSSC) for current regulations.

Admission

Applicants may only enter the Multiple Subject, Single Subject and TEDSPED credential programs in the summer quarter. Program admission is a simultaneous, two-part process. You must meet both the Department and University requirements in order to begin the program. The Department file is maintained in the Credential Student Service Center (CSSC) and the steps outlined in this handbook are primarily related to Department admissions for post-baccalaureate applicants. The University file is processed by the University Graduate Admissions Office (referred to as “University”) and you can monitor your University admissions status through your MyCSUEB account.

Multiple or Single Subject Credential Programs – Application Process and Admission Requirements

Before applying to the Multiple Subject or Single Subject Credential Program, all applicants should attend a "Credential Information Session.” Several sessions are held every month except July and August. Students can also register for a session on the CSSC website.

All applicants must submit the following documents to the CSSC in order in order to secure an interview:

- A completed copy of the online University “Graduate and Post Baccalaureate Application” (see CSU Mentor);
A completed online "Department of Teacher Education" application;

Statement of Purpose - 300-500 words, typed, double-spaced; see department application for questions.

Pass a basic educational skills test approved by the California Commission on Teacher Credentialing (CTC).

Pass the relevant California Subject Examination for Teachers (CSET), or obtain a waiver for the CSET by completing an approved subject matter preparation program at a CSU OR proof of registration for all CSET subtests or proof of pending Subject Matter Waiver Letter.

After the Interview the following must be submitted:

- One official copy of your degree-granting institutional transcript (to the university)
- Two letters of recommendation; both letters must demonstrate suitable aptitude for teaching in public schools;
- Academic letters of recommendation are not acceptable.
- Letters should be dated within 3 years.
- The letters should be written by someone who has observed you teaching or working with students in the age group of the credential sought.
- Both letters must be on official letterhead, signed, and dated. If letterhead is not available, include a business card.
- Pass a U.S. Constitution course or exam
- Earn a 2.67 cumulative grade point average or 2.75 in the last 60 semester units in a baccalaureate degree.
- 45 hours of Early Field Experience:

  § Documented field experience of at least 45 hours in a K-12 classroom or classroom-like setting with groups of children: multiple subject, children 5-11 years of age and single subject youth aged 12 - 17 years.

  § At least 15 hours must be in a public school classroom setting within the last two years.

  § An acceptable public school experience includes work as a substitute teacher, para-educator, instructional aids, or classroom volunteer.

  § Faith-based instruction is not acceptable.

  § The remaining 30 of the 45 hours minimum must have been satisfied within the last three
These hours may be completed in public or private school settings; in community-based venues, such as the YMCA, park recreations center, or in a structured summer camp, after-school, or other formally organized educational program.

Submit the Early Field Experience Verification form. Use as many forms as needed to verify the total hours.

This requirement may be partially fulfilled by enrollment in TED 3001.

- CTC Certificate of Clearance.
- Submit a TB clearance dated within two years.

Admission Process

Applicants are required to attend an admission interview. Successful applicants are notified by email from the CSSC after the interview. Applicants may receive a “Conditional Acceptance” pending receipt of documents.

Credential Requirements

The Single Subject Credential is the credential that authorizes the teaching of a specific subject in a departmentalized classroom. The Multiple Subject Credential is the basic credential that authorizes the teaching of all subjects in a self-contained, elementary school classroom.

Required Courses

Complete all of the following courses:

- TED 521 Content Literacy/English Learners
- TED 525 Introduction to Teaching Special Education Students in a Single Subject Classroom
- TED 576 Single Subject Fieldwork Seminar B
- TED 586 Single Subject Field Placement B
Candidates are required to take three Instructional Methods courses as well. These courses correspond to the candidate's subject matter credential.
TED 520 Foundations of Single Subject Education
TED 522 Introduction to Teaching Emergent Bilinguals
TED 528 Technology in the Single Subject Classroom
TED 529 Professional Responsibilities
TED 575 Single Subject Fieldwork Seminar A
TED 585 Single Subject Field Placement A
TED 523 Inclusive Teaching Practices in the Single Subject Classroom A
TED 524 Inclusive Teaching Practices in the Single Subject Classroom B

Other Required Courses

Choose the 3 course sequence in your area of subject matter competency:

TED 530 English I: Instructional Methods in a Single Subject Classroom
TED 531 English II: Instructional Methods in a Single Subject Classroom
TED 532 English III: Instructional Methods in a Single Subject Classroom
TED 533 History/Social Studies I: Instructional Methods in a Single Subject Classroom
TED 534 History/Social Studies II: Instructional Methods in a Single Subject Classroom
TED 535 History/Social Studies III: Instructional Methods in a Single Subject Classroom
TED 536 Science I: Instructional Methods in a Single Subject Classroom
TED 537 Science II: Instructional Methods in a Single Subject Classroom
TED 538 Science III: Instructional Methods in a Single Subject Classroom
TED 539 Mathematics I: Instructional Methods in a Single Subject Classroom
TED 540 Mathematics II: Instructional Methods in a Single Subject Classroom
TED 542 Visual Arts I: Instructional Methods in a Single Subject Classroom
TED 543 Visual Arts II: Instructional Methods in a Single Subject Classroom
TED 545 Music I: Instructional Methods in a Single Subject Classroom
TED 546 Music II: Instructional Methods in a Single Subject Classroom
TED 547 Music III: Instructional Methods in a Single Subject Classroom
TED 548 Physical Education I: Instructional Methods in a Single Subject Classroom
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<td>TED 541</td>
<td>Mathematics III: Instructional Methods in a Single</td>
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<td>Spanish I: Instructional Methods in a Single Subject Classroom</td>
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<td>TED 568</td>
<td>Dance III: Instructional Methods in a Single Subject Classroom</td>
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Some candidates may eligible to work under Intern Credentials. Such candidates must be employed in an approved partner school district and be approved by the Program Coordinators.

Candidates only enroll in single subject methods courses based on their credential content area.
Total Units Required to Complete Degree Program

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Online/Hybrid Approval

- Is this major approved as an online degree program?*
  - Yes ○ No

- If no, is there any pathway in the revised degree that is more than 50% online?
  - Yes (MUST complete the Request for Online/Hybrid Program Modification) ○ No

Consultation with other affected departments and programs:

The revised programs are fully aligned with all new state standards for teaching credentials.

The following department(s) has (have) been consulted and raised no objections:*  
Did not consult any departments outside of my own/no other departments are impacted.

The following department(s) has (have) been consulted and raised concerns:

Resource Implications

- Resource implications of the proposed revision, if any:*  
  None
Attachments

Please scroll to the top of this form and select the Files icon to attach the following documents to your proposal:

- Master's Degree Roadmap
- Curriculum Map 1 - Courses to PLOs
- Curriculum Map 2 - PLOs to ILOs
- Five Year Assessment Plan

Did you attach your Curriculum Maps, Five Year Assessment Plan or other supporting documents to this proposal? *

Yes [ ] No [ ]

Catalog Item Types

Degree Type* Credential

Program Type* Credential

Please list any discontinued quarter-system Option programs (enter "None" if no discontinuances):

- None

IMPORTANT: If you are discontinuing an Option, please complete 8. Semester Conversion Request to Discontinue Quarter-System Programs.
# Steps for Single Subject Credential Program

## Originator

<table>
<thead>
<tr>
<th>Participants</th>
<th>Activity</th>
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| Eric Engdahl 10/31/2016 9:49 AM | Required for Approval: 100% required  
Date Completed: 10/31/2016 9:49 AM  
Changes: No  
Comments: No |

## Department Chair

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Changes: No  
Comments: No |

## Dean's Office Review

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| Patricia Irvine 11/21/2016 2:48 PM | Required for Approval: 100% required  
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Changes: No  
Comments: No |

## College Curriculum Committee Approval

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https://csueastbay.curriculog.com/proposal:4390/print
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* Agenda Administrator

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Status: Approved

Status: Rejected

Status: Rejected
College Curriculum Committee Approval

Participants

▲ College of Education and Allied Studies Curriculum Committee
  Patricia Irvine *

▲ Additional Participants

Activity

Required for Approval:
100% required
Date Completed:
1/6/2017 9:27 AM
Changes: No
Comments: No
Agenda: Yes

* Agenda Administrator

Originator

Participants

Eric Engdahl 1/6/2017 4:47 PM

Activity

Required for Approval:
100% required
Date Completed:
1/6/2017 4:47 PM
Changes: Yes
Comments: No

Originator

Participants

Eric Engdahl

Sandra Claflin (System Administrator) 1/9/2017 4:16 PM

Activity

Required for Approval:
100% required
Date Completed:
1/9/2017 4:16 PM
Changes: No
Comments: No

Department Chair

Status: Approved
Participants
Eric Engdahl
Sandra Claflin (System Administrator)
1/9/2017 4:16 PM

Activity
Required for Approval: 100% required
Date Completed: 1/9/2017 4:16 PM
Changes: No
Comments: No

Dean's Office Review

Participants
Patricia Irvine
Sandra Claflin (System Administrator)
1/9/2017 4:17 PM

Activity
Required for Approval: 100% required
Date Completed: 1/9/2017 4:17 PM
Changes: No
Comments: No

College Curriculum Committee Approval

Participants
College of Education and Allied Studies Curriculum Committee
Patricia Irvine *
Additional Participants

Activity
Required for Approval: 100% required
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Comments: No
* Agenda Administrator

Dean's Office Approval

Participants
Patricia Irvine
Sandra Claflin (System Administrator)
1/9/2017 4:17 PM

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Required for Approval: 100% required
Date Completed: 1/9/2017 4:17 PM
Changes: No
Comments: No
## APGS (Technical Review)

**Participants**
- Sandra Claflin
- **Sandra Claflin (System Administrator)**
  1/9/2017 4:17 PM

**Activity**
- Required for Approval: 100% required
- Date Completed: 1/9/2017 4:17 PM
- Changes: No
- Comments: No

## APGS (AVP Review)

**Participants**
- **Donna Wiley**
  1/10/2017 11:20 AM

**Activity**
- Required for Approval: 100% required
- Date Completed: 1/10/2017 11:20 AM
- Changes: No
- Comments: No

## CIC Graduate Subcommittee

**Participants**
- **CIC Graduate Program Subcommittee**
- [CIC Graduate Programs Subcommittee - 1/11/17](#)
- **Donna Wiley**
  * 1/18/2017 10:12 AM

**Activity**
- Required for Approval: 100% required
- Date Completed: 1/18/2017 10:12 AM
- Changes: No
- Comments: Yes
- Agenda: Yes

* Agenda Administrator

## Committee on Instruction and Curriculum (CIC)

**Status:** Working
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Status: Incomplete
Attachments for Single Subject Credential Program

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curr-map-2 SS fall 2016.docx (uploaded by Eric Engdahl, 10/31/2016 9:46 am)
five-year-plan SS.docx (uploaded by Eric Engdahl, 10/31/2016 9:48 am)
SS Roadmap 2 year program rev.xlsx (uploaded by Eric Engdahl, 1/6/2017 4:46 pm)
SS Roadmap 1 year program rev.xlsx (uploaded by Eric Engdahl, 1/6/2017 4:47 pm)
## Comments for Single Subject Credential Program

### Donna Wiley 1/18/2017 10:12 am

This program was unanimously approved by the CIC Graduate Programs Subcommittee

### Donna Wiley 1/11/2017 1:31 pm

The Chair will provide the PLOs for this program.

### Donna Wiley 1/11/2017 1:06 pm

Add total number of units and number of units in each course.

## Decision Summary for Single Subject Credential Program

### Committee on Instruction and Curriculum (CIC) Status: Working

#### Step Summary

This step requires 100% approval from all participants to move forward.

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