AMENDED minutes CIC Meeting, Monday, January 23, 2017 2:00-3:50 PM, SF 329

Attendees: Watnik, Vickers, Wiley, Rhabyt, Mitchell, Mukherjea, Ganjeizadeh, Du, Cook, Diaz-Caballero, Carlos

Absent: Barrett

Guests: Michael Lee, Mike Hedrick, Angela Schneider, Sarah Neilsen, Glen Perry, Joanna Lee

Call to Order: 2:03p

1. Approval of Agenda
2. Approval of 1/9/17 minutes
3. Information Items:
   a. none
4. Business (proposals available in Curriculog):
   a. BA Environmental Studies
      Motion: (Mitchell, Rhabyt)
      Lee: Goal to recognize policy, environmental clean, climate change, and areas of sustainability, social justice. The transformation covers the social science aspects of ES. The dept. Continues to be active in the CSUEB Climate Commitment / Zero Waste initiative. Curriculum provides internship opportunities for students. Enable students to do ‘more learning by doing’. [e.g. Enviro. Resource analysis, Solar Suitcase projects] Cross-listing will be available in GS.
      Wiley: Excellent job on transformation
      Recommendation to revisit PLO’s as it pertains to Roadmap [perhaps some adjustments are needed in the sequencing]
      Approved [unanimous]

   b. Draft graduation filing policy (time-certain 3:30pm)
      Motion: (Mitchell, 2nd Vickers)
      Angela Schneider reviewed draft policy
      http://www.csueastbay.edu/faculty/senate/files/docs/cic/cic-16-17/docs/draft-policy-grad-filing-sems-12-4-16.pdf
      One common issue is that students sign up for Writing Skills requirement, but often do not attend. The policy aims to fix this issue, via deadlines.
Additional elements include a ‘fee for changing grad term’ and include 3 ‘Major Checks’ due from the Academic Dept. which are in line with other CSUs.

Postponing Graduation will be done via a Form, in which is approved by Major Advisor.

Concerns raised over proposed ‘Major Checks’ deadlines. Changes proposed:

- Summer: April 15
- Fall: May 15
- Spring: Nov. 15

Approved as CIC 56, with changes: Unanimously

c. 16-17 CIC 6: Online and Hybrid Instruction referred by senate on 11/29, will come back to senate as second reading)

Motion: Mitchell to postpone until next meeting [APGS needs to review]

Need to strike the legacy form, due to the online system

d. Draft grade forgiveness policy

Motion: Rhabyt, 2nd Mukherjea

Dean Scharberg was tasked to provide an est. to Provost Inch on the cost to CSUEB on repeated courses. Est. cost is $1M.

Repeating Courses section will include language from EO

Remove: ‘post-bac students’ to be removed to make this a UGD policy only

Approved as CIC 57 : Unanimously

5. Discussion:

a. Enforcement for second-tier UWSR courses (time-certain 3:00pm)

Issue: Apparently, students attempt to usurp the first tier course. English Dept. would like a policy to verify whether the pre-req. has been met. Test scores can be tracked ‘fully’ in Peoplesoft per Glen Perry.

S. Nielsen explained the process of checking Pre-Req’s for ENGL department.

Motion CIC 58 : Rhabyt, 2nd Mukhergea

2nd Tier courses, to include a Pre-Req. after grades are submitted.

Item: Bridge Course

Wiley: Should we make a call for quarter bridge courses to be considered in Curriculog?

Dept.’s are thinking about them, but not sure yet.

CalStateLA’s Gap and Bridge Course website

http://www.calstatatela.edu/bridge-and-gap-curriculum-schedule
6. Adjournment 3:28p