COMMITTEE ON INSTRUCTION AND CURRICULUM

17-18 CIC 13
October 16, 2017

TO: Academic Programs and Services
FROM: The Committee on Instruction and Curriculum (CIC)
SUBJECT: 17-18 CIC 13: Grade Forgiveness for Quarter Courses with No Semester Equivalents

ACTION REQUESTED: That the Senate approve the following updated policy regarding the Petition for Grade Forgiveness form

BACKGROUND INFORMATION:
The Interim Associate Dean for Undergraduate Studies sent CIC a letter pointing out an anticipated difficulty with students who had taken a course under quarters that had no semester equivalent and received a D or F in it. Currently those students would be unable to petition for grade forgiveness because the course could not be repeated once semesters had started. The Assoc. Dean felt this situation would be in conflict with the Student Promise on Semester Conversion. The matter was discussed at the October 16 meeting of CIC, where it was unanimously decided to call for APS to re-write the Petition for Grade Forgiveness form to allow for students to request recommendations for substitution courses from either the Chair of their major department or, in the case of GE courses, the Director of General Education.

PROPOSED POLICY:
The Petition for Grade Forgiveness form shall be rewritten to allow for students to request recommendations for substitution courses from either the Chair of their major department or, in the case of GE courses, the Director of General Education.