TO: The Executive Committee
FROM: The Committee on Instruction and Curriculum (CIC)
SUBJECT: 17-18 CIC 18: Revision of Reserved Course Numbers Policy

ACTION REQUESTED: That the Senate approve the following updated policy regarding reserved course numbers, upon signature of the President, effective in the Catalog for semesters

BACKGROUND INFORMATION:
The Interim Associate Dean of Undergraduate Studies, Academic Programs and Services sent a letter to CIC requesting a revision of 15-16 CIC 4 to reserve designations for innovative GE courses prior to a more permanent adoption and designation. The Chair of Art requested a further revision of 15-16 CIC 4 to change the limitation of postscript letters, currently set at A-F, to A-J, to allow for more logical description of similar courses with different learning outcomes.

POLICY:
15-16 CIC 4 will be revised to include the following language:

The designations 196G and 396G shall be reserved in all prefixes for provisionally approved GE courses. Any particular course shall only be offered once under the 196G/396G designation.

And the following modification:

Postscripts will be limited to the use of letters A – FJ, with course post-scripts listed in alpha order for sequence courses.