COMMITTEE ON INSTRUCTION AND CURRICULUM

17-18 CIC 31
Monday, January 08, 2018
Senate Amended 11/13/18

TO: The Academic Senate
FROM: Committee on Instruction and Curriculum (CIC)
SUBJECT: 17-18 CIC 31 amended: University Honors Program Catalog Revisions
PURPOSE: Approval of the Senate

ACTION REQUESTED: That the Academic Senate approve the suggested revisions to the catalog language relating to the University Honors Program; upon the signature of the President, effective Fall 2018

BACKGROUND INFORMATION:

CIC reviewed a request from Mitchell Watnik, Interim Associate Dean of Undergraduate Studies and Shirley Yap, Director of University Honors Program to adjust the catalog language to reflect the transition to semesters.

CIC voted unanimously to pass the document on to the Academic Senate on 1/8/18.

TEXT:

Program Description

The University Honors Program provides outstanding students the opportunity for academic challenge by completing specialized courses, seminars, and projects under the direction of faculty mentors. They are considered for periodic awards and scholarships. University Honors Program students also receive recognition on their official transcripts and diplomas, and enjoy special acknowledgement at both the Honors Convocation and commencement ceremonies.

University Honors Program
Office of Undergraduate Studies
Student Services and Administration Building, 4th Floor
Phone: (510) 885-3716
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Director: Dr. Shirley Yap, Professor of Mathematics
Program Learning Outcomes

Students who complete the University Honors Program will be able to:

1. Demonstrate the ability to design, plan, and execute an original research or creative project that would meet professional standards in a specialized discipline or interdisciplinary field.
2. Effectively communicate the methods, techniques, and findings of their original research or creative project in a written, oral, or visual format.
3. Work collaboratively with persons from different fields of specialization to address complex challenges and everyday problems.
4. Demonstrate responsible leadership skills through participating in one or more significant organizational roles in Honors curricular or co-curricular projects or service-learning fieldwork.

Admission

Admission to the University Honors Program is open to students who have maintained at least a 3.600 GPA in their last 2 semesters of study at CSUEB or transfer students whose transferred course GPA is at least 3.600. In addition, all students considering applying to the honors program must intend to be enrolled in the University for at least two more years so that they will have sufficient time to complete the program requirements.

Program Course Requirements

To graduate from the program, every Honors student must:

1.) Complete a minimum of three classes (each consisting of three or more course units) as Honors-designated courses.

To earn the Honors designation for a particular course on their transcripts, students must:

a.) Design, plan, and execute an original research or creative project in consultation with the course instructor, who agrees to evaluate the honors project in addition to, and separate from, assignments and assessments for the course in which the student is enrolled. Honors-designated courses may be in the student’s major or minor, as well as in General Education and elective courses.
b.) Submit an instructor-approved project form for each course in which Honors projects will be completed to the University Honors Program Director for review and approval.
c.) Earn a letter grade of “B” (3.0 earned grade point) or better (see: Grading and Academic Standards FAQ) in the course in which an Honors project is completed. Credit/No Credit courses will not be accepted for Honors designation.

2.) GS 309 Honors Service and Leadership (3 units) in students’ sophomore or junior years, with a letter grade of “B” (3.0 earned grade point) or better.
3.) GS 399 Honors Presentation (1 unit) in their senior year, with a letter grade of “B” (3.0 earned grade point) or better.
4.) Maintain a cumulative GPA of 3.600. Students who fail to meet the eligibility requirements for two consecutive semesters will be disqualified from the program.
5.) Attend one or more special academic or professional development event at CSUEB each term in which they are enrolled in the University Honors Program. Events sponsored by the Honors Student Council are especially encouraged.

Early Registration

Excluding freshmen, all students in good standing in the University Honors Program shall enjoy Early Registration for most classes.

Special Recognition

University Honors Program students will receive special recognition at the Honors Convocation and/or at commencement in the academic year they graduate. University Honors Program students will also receive recognition on their transcripts and their diplomas, as well as a certificate of recognition from the program.

Program Director

The director coordinates University Honors Program courses, as well as special events for University Honors Program students and faculty. The director tracks student progress, invites eligible students to join the program, notifies students who are failing to meet the program requirements, and removes them.