CIC Meeting, Monday, November 20, 2017 2:00-3:50 PM, SF 329

APPROVED Minutes

Attendees: Stephanie Alexander, Brian Cook, Hongwei Du, Marlin Halim, Gwyan Rhabyt, Patrick Fleming, Arnab Mukherjea, Jaski Kohli, Talya Kemper

Absent: Mitch Watnik, Meiling Wu

Guests: Glen Perry, Aline Soules

1. Approval of the agenda
   Unanimously approved [with addition of Online Course Modification-SOC 3480]

2. Approval of 11/6/17 draft minutes
   Motion: Du, 2nd Fleming
   Approved [abstention Mukherjea]

3. Reports
   a. Report of the Chair
      Should we meet in Jan.? To discuss later

   b. Report of the Presidential Appointee
      Absent

   c. Report of Semester Conversion
      Glen Perry, nothing to report

4. Business:
   a. Letter regarding structure of the University Honors Program (Dr. Shirley Yap, 3:00pm time certain)
      i. UHP suggested revisions
      Changes to Honor program reviewed by Dr. Yap. Over past four years, UHP has quadrupled in student participation. 1) Courses are currently designated with GS, requesting a HON designation to reflect Honors Course. 2) recommending electing a 3-year director verses 1-year. 3) the Advisory Council for UHP is ad hoc [formalization of said committee would allow for thoughtful oversight of UHP] No immediate rush at this time.

      After review of the provided Letter, CIC recommends ignoring paragraph 2 as suffix ‘H’ is not under the purview of UHP.
Does this have a parallel to GE Subcommittee? Perhaps, exploration of oversight via Advisory Committee, Director’s appointment status (as it pertains to years) to be discussed further. The document is still in draft form.

Recommendation of whom the Director reports to be further discussed.

Motion to approve the creation of HON designation: Arnab M, 2nd Du
Passes Unanimously

b. **Letter** regarding registration order and the CA Promise
   Postpone until next agenda

c. **Request** for Online Course Modification-SOC 3480
   Motion to approve: Du, 2nd Fleming
   Committee members concerned that the proposal needs further justification. The form is too brief as it pertains to modification from on-ground to online. Some believe that Hybrid to Online is not too much to ask, but agree that further justification
   Motion not approved 2 yes, 3 no’s

d. Revision requests (in **Curriculog**):
   i. Revision Request for Minor in Early Childhood Education
   ii. Revision Request for Minor in Geology
   iii. Revision Request for Minor in Sociology
   iv. Revision Request for Minor in Theatre
   Motion to approve all 4: Du, 2nd Fleming
   Unanimously approved

e. Request for New Undergraduate Concentrations in the BS Hospitality and Tourism (in **Curriculog**):
   i. Event Planning and Management
   ii. Food and Beverage
   iii. Lodging, Resort and Club Management
   Motion to approve all 3: Alexander, 2nd Fleming
   Unanimously approved

f. Setting a meeting time for January
   Motion to meet Jan. 8 & 22: Arnab M, 2nd Jaski K
   Unanimously approved

g. **Letter** regarding consultation guidelines
   Table until January
e. Letter regarding leaves of absence  
CIC needs more information, item tabled until M. Watnick returns.

5. Discussions:

   a. Discussion of recommendation from ALS about free access to digital textbooks  
(ALS Chair Aline Soules, 2:30pm time certain)
A. Soules provides an overview of the program. The challenge is the ‘opt-out’ nature of the program. The Bookstore leadership has weighed in as well, the challenge is the business process [e.g. administering the refunds, etc.]. The recommendation from ALS is for the program should be ‘opt-in’ to make this fair for students. P. Fleming stated that he does not understand the benefit of this program. ALS is asking CIC to send a recommendation to Senate to support an opt-in model. of note: Access to digital textbooks is free of charge up to add/drop.

Options for CIC: 1) recommend an opt-in pilot or 2) support ALS opt-in, allow opt-out pilot to move forward but watch carefully or 3) do nothing and allow opt-out program to move forward

Motion to approve Chair Rhabyt to write a recommendation to proceed carefully with a pilot: Du, 2nd Fleming  
Unanimously Approved

6. Adjournment  
3:30p