Approved CIC Meeting Minutes: Monday, February 19, 2018 2:00-3:50 PM, SF 329

Attendees: Brian Cook, Marlin Halim, Arnab Mukherjea, Gwyan Rhabyt, Mitch Watnik, Eileen Barrett, Patrick Fleming, Stephanie Alexander, Hongwei Du, Jaski Kohli, Meiling Wu

Absent: Talya Kemper

Guests: Sarah Aubert

Minutes:

1. Approval of the agenda
Motion: 1st Kohli, 2nd Du
Approved Unanimously

2. Approval of 2/5/18 draft minutes
Motion: 1st Kohli, 2nd Du
Approved Unanimously

3. Reports
   a. Report of the Chair
      None

   b. Report of the Presidential Appointee
      GE Catalog Copy Memo discussed by Dr. Watnik
      The goal of the GE Catalog website is to be unambiguous & clear for students. APG is welcome to comments on formatting as well as anything else that may help clarify GE.
      EO 1100 revision are reflected in the beta catalog.
      CIC Chair Rhabyt recommends that we take some time to review and provide APS feedback, perhaps at a future meeting (or ad hoc via email)
      The goal for APS is to publish the ‘near Final' AKA ‘Gamma’ catalog from beta version.

   c. Report of Semester Conversion
      No representative present
On a related note.. Dr. Watnik is concerned that the GE subcommittee will not have enough time to finish their work in the allotted time this Academic Year. He is considering requesting funding to support more time for Committee members to review and approve GE courses in time for Fall 18’ Semester Conversion.

4. Information items:
   a. Presidential Directive Progress Toward Degree
   Chair of EXCOM provided background on the document. The document came to EXCOM from via the Provost and is informally referred to CIC as Information Item. CIC’s purview is to review and provide feedback/comment to EXCOM as necessary. This is unique for CIC.

   Impaction discussed by Committee; can the impaction language be inserted in the Directive?

   Motion for CIC to ask that this Directive to be formally referred to CIC to develop a policy: Rhabyt, Wu 2nd
   Withdrawn due to substitute motion below.
   Needed before developing a policy… how many students will this effect?

   Substitute Motion : To table discussion until pending additional data to support directive is available (# of students affected the Directive, are there other CSUs with similar directives?)
   Barrett, 2nd Fleming
   Approved

5. Business items:
   a. Updated Curricular Procedures Manual
   Manual updated to reflect Curriculog versus Sharepoint
   The document is primarily re-purposing of language previously approved.
   Recommendation from EXCOM Chair to refer to EXCOM as an Action Item.
   Motion for CIC policy
   Motion: 1st Kohli, 2nd Du
   Approved Unanimously

   b. Certificate in Online Teaching and Learning revision request
   Cook discusses background of OTL certificate
   Motion: 1st Kohli, 2nd Du
   Approved Unanimously
c. Draft Course Classifications document
Dr. Watnik discusses the Draft document. The document aims to provide clarity as well as flexibility on Class size for certain course classifications.
Barrett recommends that we include ‘discussion’ to C2 as well as highlight other teaching methods such as ‘flipped classroom’, ‘blended learning’, etc. Dr. Watnik will update document to reflect comments and suggestions.

d. Representative for GI2025 Success and Retention Committee
CIC Chair will ‘happily’ volunteer to represent on the committee

6. Adjournment
Adjourn 3:28p