TO: The Academic Senate

FROM: Committee on Instruction and Curriculum (CIC)

SUBJECT: 18-19 CIC 3: Prerequisite Enforcement for Upper Division GE and Second Composition

PURPOSE: For action by the Academic Senate

ACTION REQUESTED: That the Senate approve the proposed policy below. Upon the President’s signature, effective beginning 2019-2020 Academic Year.

BACKGROUND INFORMATION:
At their meeting on September 17, 2018, CIC received a letter from Interim Associate Dean Mitchell Watnik. In this letter, he notes that students have been taking upper division GE courses, but not receiving credit for them, due to the students’ lack of prerequisites as mandated by Executive Order. Prior to the revision of the EO 1100, the prerequisites were upper division standing. Now, the prerequisites are completion of Golden Four (i.e., GE areas A1, A2, A3, B4). The Golden Four courses are admissions criteria for entry for transfer students now. That is, students cannot transfer here without having completed the Golden Four. Obviously, CSUEB knows when its students complete GE areas here on campus and, with the University Executive Directive 18-01, students are precluded from enrolling as juniors if they have not completed the Golden Four. In this situation, then, the prerequisites to upper division GE are easily enforceable.

Regarding second composition, the prerequisite is completion of GE A2 (one of the Golden Four). In past years, students have attempted second composition without having satisfied A2. This has led both to diminished success in those courses and, in the case of such students completing the courses successfully, the conundrum (at least as far as students are concerned) of requiring “freshmen English” when students have completed “sophomore English.” In EO 1110, students are now mandated to attempt A2 during their first year and those who do not complete it successfully will be mandated to retake it until successful completion. As is the case with upper division GE, the University knows that the prerequisite was completed for transfer students and can easily verify its completion for students who start here as freshmen.
The point of this policy is so that students are not put in the situation of taking courses out of order and, in the case of upper division GE, not getting credit for the class satisfying the graduation requirement. Additionally, there is the aforementioned student success issues.

**PROPOSED POLICY:**
Prerequisites for Upper Division General Education courses (B6, C4, D4) and Second Composition courses shall be enforced by the enrollment management system. Students who have not taken or have in progress the corresponding prerequisites mandated by the University shall not be allowed to enroll in the course.