TO: The Academic Senate
FROM: Committee on Instruction and Curriculum (CIC)
SUBJECT: 18-19 CIC 40: Procedure for renewal of GEOC courses

PURPOSE: Approval of the Academic Senate

ACTION REQUESTED: That the Senate approve the procedure below. Upon approval of the President, effective Fall, 2019.

BACKGROUND INFORMATION:
In 16-17 CIC 85, the Senate determined to systematically review graduation requirement courses periodically, beginning with the 2019-20 academic year. In accordance with the curricular timelines (see 18-19 CIC 19), graduation requirement course proposals are due to APS by October 15. It is clear then that CIC must determine by the end of the current academic year which areas will be renewed in the following year to give departments sufficient time to develop their renewal applications. Another consideration is that, for GE alone, the expectation would be that there would be over 100 renewal applications considered annually. It makes sense, therefore, to develop a process that would not overburden CIC and the Senate. GEOC proposes to allow renewals to be provided as information, similar to those provided in 13-14 CIC 5.

At its meeting on Monday, April 15, CIC discussed the proposed procedure and voted unanimously to approve.

PROPOSED PROCEDURE FOR RENEWAL OF GENERAL EDUCATION, OVERLAY, AND CODE COURSES
At the end of the academic year, CIC shall determine and announce to the Senate which area(s) will be renewed in the next year. (This announcement may be analogous to CAPR’s program review calendar.) Courses applying for GE renewal will also be considered for renewal of Overlay or Code certification at the same time. There will be a renewal cycle specified for courses that have Overlay certification and/or Code certification but not GE certification.

On or before their last meeting in March, GEOC shall propose which area(s) are due for renewal for GE, Overlay, and/or Code. CIC shall subsequently make the final announcement. Before the end of the Spring Semester, the Office of General Education will inform departments that currently offer courses in the area that the renewal applications will be due to APS by October 15. By policy, GEOC will receive the renewal applications, along with supporting materials...
such as representative course syllabi and “evidence of student accomplishments.” GEOC will consider the proposals and communicate its decisions via CIC by February 15, so that the Senate can be informed by the March 1 deadline. As noted in 16-17 CIC 85, courses that do not apply for renewal by the October 15 deadline will not have their GE, Overlay, and/or Code certification continued in the subsequent Catalog. GEOC will also provide the document(s) containing the renewals and terminations to the Catalog staff before March 1 to facilitate entry of the Fall Semester’s schedule.