COMMITTEE ON INSTRUCTION AND CURRICULUM

DRAFT MINUTES

Attendees: Stephanie Alexander, Brian Cook, John Eros, Marlin Halim, Murray Horne, Arnab Mukherjea, Gwyan Rhabyte, Steve Peng, Mitch Watnik, Meiling Wu

Guests: Mark Robinson, Balvinder Kumar, Lynn Van Hofwegen, Sandy Claflin

1. Approval of the agenda
   a. Motions: Meiling Wu / Arnab Mukherjea 2nd - Passed unanimously, with addition
   b. Agenda addition: Added item 4c, discussion of the unit threshold for senior priority registration

2. Approval of 10/1/18 minutes – Passed unanimously

3. Reports
   a. Report of the Chair
      i. In the future, will try and be aware of length of meetings and combine agendas if possible (for meetings without pressing items).
   b. Report of the Presidential Appointee
      i. There is discussion happening at Senate and Ex Com regarding the change (this year) that students cannot file for graduation until they’ve satisfied the university writing requirement. There will be further discussion about this. Previous policies have been put in place to help prevent future students from being ready to file for graduation without satisfying the writing requirement.
   c. Report of University Extension
      i. There will be a small pilot of intersession courses this January (1/2/19-1/18/19). There will be six courses, 4 from CLASS 2 from CSCI (Anthropology, Art, Philosophy, Sociology, Psychology, Geology). The goal for 2020 is to have broader offerings – including special courses, bottleneck courses. Enrollment for intersession courses will be part of spring registration. There was discussion about the how students will need to deal with the unit cap, as well as suggestions for scheduling courses for future intersessions.

4. Business:
   a. Post-Licensure BSN Program (2:15pm time certain)
i. This is an approval for semester program in a mostly online format (hybrid). 2 courses are in person and the rest are online.

ii. The committee discussed whether or not the program can be described as “fully online.” A committee member read from a previous CIC document (which linked to a learning modes glossary from the Chancellor’s office) that a fully online program needs to have no on campus meetings.

iii. The committee discussed the assessment portion of the proposed program and requested that the program’s assessment plan be uploaded to Curriculog.

iv. Modifications: The “fully online format” box will be unchecked, and the program assessment plan will be added to Curriculog.

v. Motion to approve the program modifications (hybrid-only, with assessment plan) – Passed unanimously

b. Review of CIC Policies and Procedures
   i. **18-19 CIC 1**: Updates to CIC’s Policies and Procedures document
      1. This revised document includes the change from GE to GEOC, the membership of the Affordable Learning Solutions Subcommittee, and all quarter to semester changes.
      2. Motion to approve CIC 1 – Passed unanimously

   c. Senior Priority Registration – Unit total (Mitch)
      i. The letter explains the proposal to change the threshold from 100 units to 90 units for senior priority registration. The letter will be re-written as a CIC document, which will be a modification to the entire registration policy document.

      ii. **Motion to modify the registration policy document to reflect 90 units** as the threshold for senior priority registration – Passed unanimously

5. Adjournment
   a. 2:51pm