CIC Meeting APPROVED Minutes: Monday, 9/17/18 2:00-3:50 PM, SF 329

Attendees: Brian Cook, Arnab Mukherjea, Gwyan Rhabyt, Mitch Watnik, John Eros, Stephanie Alexander, Jaski Kohli, Talya Kemper, Meiling Wu, Murray Horne, Steve Peng, Marlin Halim

Guests: Caren Inouye, Balvinder Kumar, Sarah Aubert

Absent: None - All present

1. Introductions
Welcomed new and old members

2. Elections
   a. 18-19 Secretary / Stephanie Alexander volunteered - yeahhhh!

3. Approval of the agenda
Motion (for the entire meeting): Tayla Kemper, 2nd Marlin Halim
   Approved

4. Reports
   a. 17-18 Annual Chair’s report
      Chair Rhabyt reviewed the report
      A few of the Subcommittees noted on the report will be updated with membership
   
      b. Report of the Presidential Appointee
      Expect the work to be decreased due to the Semester Conversion curricular work

      c. Report of University Extension
      Winter Intersessions 2019? Under consideration by Academic Affairs, hopefully we’ll know soon. Discussion on the viability and appropriate types of offerings. [e.g. Landscape Photography in the Sierras]

5. Information:
   a. HIST 361 – GE Area C4
      GE Subcommittee reviewed approved and sent forward to CIC

      Accepted by CIC

6. Business:
   a. Review of CIC Policies and Procedures
      i. Suggested changes? Update Quarters to Semesters where necessary
G.R. Take language from Senate updated documents [find and replace via Senate Office]

ii. Subcommittee memberships

1. Critical Thinking, Cultural Groups and Women (will these convene in 18-19? If so each subcommittee will need a CIC representative)

M.Watnik. Recalls that we decided to hold off on these discussions until Semester conversion was done. Here we are...M.Wu, it would be OK to limit to overlays, but Critical Thinking, Cultural Groups and Women is not an overlay.

G.R. question to CIC...Could GE Subcommittee absorb any of the subcommittee? M.Watnik : Many of the overlay courses are GE. Recommend one subcommittee versus many for the overlays, as it is easier to staff and approvals could be expedited.

Caron Inouye - agrees one committee versus many with special attention to the selection of the committee members.

M. Watnik recommends that the committee meet 2nd and 4th Wed. [let committee determine their own meeting time]

G.R. recommends that GE overlays and Code becomes the de facto new Committee absorbing the current function and charge of ‘Critical Thinking, Cultural Groups and Women and GE’

Motion: Tayla Kemper, 2nd Marlin Halim
Approved

2. ALS
   a. CIC member
   Need a CBE representative
   Add Stephanie Alexander(volunteered) from Library and CIC
   Approved

3. GE & Overlays [new name]
   a. CIC member
   b. Meeting schedule
   Meiling Wu volunteered for CLASS
   Steve Peng volunteered for CBE
   Tayla also volunteered for CEAS
   Mark and Gwyan will reach out to Deans to recruit missing
   Approved

4. Writing Skills
   a. CIC member
Meet as needed
M. Watnik volunteered to meet if needed.
CBE representative filled, Steve Peng volunteered
Approved

5. Graduate Programs
   a. CIC member

John Eros volunteered for CLASS
Deans will be consulted for vacancies in CBE and CSCI
Approved [as-is for today]

b. Information Technology Advisory Committee (ITAC) 18-20 appointment (CIC member needed; CSCI, CBE or LIB only)
Meet First and Third Monday before CIC, same room
Recommended Murray Horne (for CSCI)
Approved

c. Documents passed by CIC in 17-18 that did not make it through AY 17-18 Senate:
(49-63 on 9/18 Senate Agenda) Mostly information items

   i. 17-18 CIC 31: University Honors Program Catalog Revisions
   ii. 17-18 CIC 43: Course classification guide referred back by CIC on 4/24/18
   iii. 17-18 CIC 46: Proposed Membership Change for Affordable Learning Solutions Subcommittee
   iv. 17-18 CIC 48: Disposition of Courses approved for C3
   v. 17-18 CIC 49: General Education Approvals for Semesters from Biological Sciences
   vi. 17-18 CIC 50: General Education Approvals for Semesters from Anthropology, Geography, and Environmental Studies
   vii. 17-18 CIC 51: General Education Approvals for Semesters from Art
   viii. 17-18 CIC 52: General Education Approvals for Semesters from Business, Accounting, Finance, Management, and Marketing
   ix. 17-18 CIC 53: General Education Approvals for Semesters from Earth and Environmental Science
   x. 17-18 CIC 54: General Education Approvals for Semesters from Communication
   xi. 17-18 CIC 55: General Education Approvals for Semesters from Economics
   xii. 17-18 CIC 56: General Education Approvals for Semesters from Human Development and Women’s Studies
   xiii. 17-18 CIC 57: General Education Approval for Semesters from Hospitality, Recreation, and Tourism
   xiv. 17-18 CIC 58: General Education Approvals for Semesters from Ethnic Studies
   xv. 17-18 CIC 59: General Education Approval for Semesters from Health Sciences
   xvi. 17-18 CIC 60: General Education Approvals for Semesters from History
   xvii. 17-18 CIC 61: General Education Approvals for Semesters from Philosophy
xviii. 17-18 CIC 62: General Education Approvals for Semesters from Modern Languages and Literatures

xix. 17-18 CIC 63: General Education Approval for Semesters from Physics

xx. 17-18 CIC 64: General Education Approval for Semesters from Theater & Dance

xxi. 17-18 CIC 65: General Education Approvals for Semesters from Sociology

xxii. 17-18 CIC 66: General Education Approval for Semesters from General Studies

xxiii. 17-18 CIC 67: General Education Approvals for Semesters from Engineering

xxiv. 17-18 CIC 69: General Education Approval for STAT 401

xxv. 17-18 CIC 70: General Education Approval for ECON 101

xxvi. 17-18 CIC 71: Maximum number of Units for Summer Sessions

xxvii. 17-18 CIC 72: Writing Skills Approvals for Semesters

xxviii. 17-18 CIC 73: Revision of 14-15 CIC 41: Policy on Graduate Courses to Fulfill the University Writing Skills Requirement Major/Minor Policy

Motion to move forward all 28 again
Approved

d. Letter regarding Service Learning and Policy and needs an ad hoc subcommittee as said by 17-18 CIC

Dedicated Course Numbers were developed for Internships. Question : should CIC recommend that we do the same for Service Learning? Shall we defer to Mary D’Alleva? Table for this meeting, invite Mary D’Alleva.

e. Letter regarding General Studies and EOs 1100 and 1110

i. Follow up letter

Conflicting requirements for Freshman & Transfers; we cannot require GS as a matter of fact, but we can require GS for those who ‘need support’. Caron Inouye recommends that a broader conversation about the GS requirement. This affects 70% of our students. Caron alluded to data that supports the impact on retention as it directly correlates to Freshman Day of Service.

Where is the appropriate forum for broader discussion? GE Subcommittee was recommended as a place to start. Caron Inouye is willing to organize a Feedback Session.

Existing Freshman Year experience inclusive of Day of Service conflicts with E.O.

Clusters have also been affected by the new EOs.

Perhaps there is a solution to be found via the Graduation Initiative construct.

G.R. recommends that Caron I. addresses concerns and potential opportunities to align with EO that also fits the mission of the Freshman experience.
f. Letter regarding Prerequisite enforcement for upper division GE and Second Composition
   Registrar sent out list of students who have not met PreReq’s to Dept. Chairs. [there were 1000’s of names]
   The Letter reviewed by M. Watnik. An issue that arises, students at times take Upper Div. GE prior to taking PreReqs. It’s messy and petitions subsequently follow. Golden Four required are enforceable by Registrar. Community College certifies Golden Four courses.

   Letter recommends that a policy is drafted that would mandate automatic enforcement of prerequisites for upper division GE courses and for second composition courses.

   Motion: Tayla Kemper, 2nd Marlin Halim
   Approved

   g. Letter regarding Issues with Code classes [no time, for next meeting]

7. Adjournment
4pm