Members present: Jennifer Eagan, Kyzyl Fенко-Smith, Bridget Ford, Evelia Jimenez, Jim Mitchell, Jim Murphy (Chair), Jim Murray, Sue Opp, Norman Smothers, Claudia Uhde-Stone

Members absent: Glen Taylor, vacant student seats

Guests: Jiansheng Guo, Rosanne Harris, Saeid Motavalli (Engineering Department), and Farzad Shahbodiaghlo (Engineering Department)

1. Approval of Agenda
M/S/P Mitchell/Eagan 7/0/0

2. Approval of Minutes of 3/7/2011

The minutes from 3/7/2011 were corrected by Dr. Opp, who noted that Dr. Helen Zong, not Dr. Opp, had explained the origins of the Engineering proposals from last week, discussed on p. 2 of the minutes.

The minutes were corrected.

M/S/P Eagan/Murray 6/0/0

3. Report of CIC Chair
No report.

4. Report of AVP APGS
No report.

5. Engineering Proposals

The committee considered Engineering Department proposals to create new engineering degrees in Computer Engineering and Industrial Engineering, to replace the options they have in these areas.

Dr. Opp noted that the paperwork the committee saw at the last CIC meeting had been CAPRA forms, and that the Engineering Department had done all of the appropriate preparatory work for the conversion of the options to degree majors. The problem at our last meeting was merely that the wrong paperwork had been forwarded to CIC.

Dr. Opp further explained that CIC needed to discontinue the B.S. in Engineering, which sounds like an extreme step, but the committee needs to do so in order to elevate the
options to major degree programs. The discontinuance and the proposals to convert the options to major degrees must be done together. The committee concurred, and the proposals were accepted, with one change to state that the effective catalog year would be 2012-2013, not 2011-2012.

Dr. Eagan noted that the Provost has declared a moratorium on new programs. Dr. Opp did not believe this applied to proposals already in process through committees. Dr. Murphy expressed his belief that Dr. Houpis will enforce the moratorium on his end of things.

M/S/P Mitchell/Smothers 8/0/1

The committee next considered Engineering Department requests for approval of new graduate “Certificates in Construction Planning and Control” and “Construction Project Administration.”

It was clarified that these would be regular stateside programs, with Open University enrollment. Sixteen (16) units are transferrable to advanced MS degrees in Engineering.

A few points were clarified for the committee. Enrollment will be space available. The courses would not be offered online, as the Engineering Department has found that to be a disadvantageous format of course delivery for these kinds of classes. Students will apply through Mentor, and there are prerequisites to apply to these programs, so that not anyone is eligible to apply.

A question was raised about who prepares the actual certificates in programs such as these, and it was explained that departments simply prepare and issue these.

Dr. Smothers inquired about the role of DCIE here, and asked about Brian Cook’s criteria for certificate programs, and more generally about criteria for academic certificate programs.

Dr. Opp explained that academic certificate programs do have minimum numbers of units. If it is an academic program, CIC needs to approve the certificate, even if DCIE administers the program. In other words, for academic programs, CIC and regular faculty determine the appropriate criteria for those programs.

CIC determined that the Engineering Certificate proposals met all criteria for an academic program.

M/S/P Smothers/Mitchell 9/0/0

6. MBA Option; Global Innovators

This is a self-support option, and will be offered at a location in San Ramon (a PG & E conference room).
Dr. Opp noted that this option is clearly differentiated from state-support programs, and she supports this kind of clear separation or differentiation. Dr. Eagan expressed concern that some courses in the regular stateside MBA program might be in common with the self-support courses offered in the option, but it was clarified that students can only take courses in the option at these separate sites, such as the San Ramon and Oakland sites, but not on the Hayward campus, or vice versa. Nevertheless, regular faculty teach the courses in these self-support options.

Dr. Eagan asked if these new self-support programs will stretch regular faculty thinly. The committee regretted that Dr. Taylor was not present to discuss the program, but that he could surely address this question. On this point, Dr. Smothers noted that if the Dean of the College of Business had any concerns about staffing, she would not have signed off on it. In approving the proposal, the Dean signaled her comfort with staffing issues.

Dr. Ford asked why this program was being offered at a location in San Ramon, and not, say, at the Concord Campus. Dr. Opp explained that a self-support program cannot supplant a regular, state-side program, and therefore such a program cannot be offered at a regular campus. As a consequence, self-support programs must be sufficiently “new and different” from regular programs.

CIC members commented that the Global Innovators Option seemed to be exactly the type of program appropriate for self-support.

M/S/P Fenno-Smith/Eagan 9/0/0

7. From the Floor

The Committee was still in agreement that it would be desirable to invite Dr. Houpis, the Provost, to meet with CIC to discuss his curricular and general education plans for the university. Drs. Murphy and Murphy will extend such an invitation.

8. Adjournment
M/S/P Mitchell/Fenno-Smith, 9/0/0

Respectfully submitted,

Bridget Ford