CALIFORNIA STATE UNIVERSITY, EAST BAY
COMMITTEE ON INSTRUCTION AND CURRICULUM
Minutes 3/5/2012

Members Present: Jim Murray (chair), Jesus Diaz-Caballero, Kyzyl Fenno-Smith, Cathy Inouye, Yi Jiang, Evelia Jimenez, Jim Murphy, Farzad Shahbodaghlou, Glen Taylor, Holly Vugia

Guests: Donna Wiley, Linda Dalton, Jiansheng Guo, Rosanne Harris, Silvina Ituarte, Mike Mahoney, Sally Murphy, Glen Perry, Angela Schneider

1. Approval of Agenda
   M/S Fenno-Smith/Murphy; Passed 10/0/0

2. Approval of the minutes of February 6 and February 20, 2012
   February 6: M/S Fenno-Smith/Vugia; Passed 10/0/0
   February 20: M/S Inouye/Fenno-Smith; Passed 10/0/0

3. 11-12 CIC 11 – Creation of Graduate Advisory Council (Int Assoc Director Wiley)
   Approve formation of a Graduate Advisory Council.
   M/S Fenno-Smith/ Murray; Passed 10/0/0

4. 11-12 CIC 12 – Removal of Postbaccalaureate Grades from Graduate Grade Point Average
   That the Academic Senate approve the language below regarding the limited removal of postbaccalaureate grades from graduate students’ graduate grade point average for inclusion in the Graduate Information Chapter of the University Catalog.

   Your graduate program coordinator or department chair has the discretion to request that grades in courses that do not count towards your graduate degree requirements be excluded from your GPA calculation. This will be permitted only if those grades result in your placement on academic probation. (These may include courses taken in a second baccalaureate program, courses taken in a different graduate degree program, courses taken to satisfy prerequisites, etc. They may not be courses taken in your degree program that you subsequently elect not to count toward your graduate program requirements.) The request not to include a grade in your GPA calculation must be submitted by your graduate coordinator or department chair to the Office of Academic Programs and Graduate Studies. This may be done at any time while you are in the degree program, but may not be done after you have been awarded your degree.”

   M/S Murray/Fenno-Smith; Passed 8/0/2

5. 11-12 CIC 13 – Catalog Rights for Graduate Students
   That the Academic Senate approve catalog rights for graduate.
   M/S Inouye/Taylor; Passed 9/0/1

6. 11-12 CIC 14 – Graduate Residency Requirement
   Discussed recommendation that the University catalog language be revised to set a required minimum number of units in residency (32) to be consistent with Title V, but that
it allow individual graduate programs to establish stricter non-resident limits if they consider it necessary for their program.
M/S Inouye, Fenno-Smith

Discussion revealed lack of clarity regarding the definition of “matriculated student.” Friendly amendment suggested to pass this item in “spirit,” but original motion withdrawn (Inouye). Plan is to request further information about “matriculation,” perhaps in form of a chart to clarify units and residency in consultation with Division of Continuing and International Education (DCIE). Donna Wiley will gather information and vote will be completed electronically.

**Motion to skip item 7 until VP Dalton arrives.** M/S Fenno-Smith/Vugia; Passed 10/0/0

**8. 11-12 CIC 10 - Draft Proposal for Certificate in Criminal Justice**
Approve development of certificate in criminal justice targeting working professionals, returning veterans, etc. Sec/Murphy
M/S Fenno-Smith/Murphy; Passed 10/0/0

**7. Report from Student Success and Assessment Committee** (VP Dalton)
Dr. Dalton spoke to the CIC in the context of the priority registration issue that has been under discussion over the past few meeting:
- The Student Success and Assessment Committee was born out of a temporary committee on similar subject and has matured over past 4 years.
- Handed out committee summary of committee; once students have enough units to be a senior, they are a senior forever; of these 25-30% are at graduate level, 40% are seniors partially due to large numbers of transfer students.
- Common 6 year graduation timeline; once transfer to CSUEB, average 4 year completion time. Generally females graduate more quickly than males. Underrepresented groups take longer time.
- More recent focus on what works to facilitate graduation; not just the barriers. Need is to identify what are high impact interventions and what facilitates success.

**9. "From the Floor"** none

**10. Adjournment**
M/S Murray/Fenno-Smith; Passed 10/0/0

Next CIC meeting, Monday, April 2, 2012, 2:00pm

Respectfully submitted,
Holly Vugia
March 5, 2012