DATE: March 5, 2012

TO: The Academic Senate

FROM: The Committee on Instruction and Curriculum

SUBJECT: 11-12 CIC 14: Graduate Residency Requirement

PURPOSE: Action by the Senate

ACTION REQUESTED: That the Academic Senate approve the language below regarding residency requirements for graduate students for inclusion in the Graduate Information Chapter of the University Catalog.

That the Academic Senate approve the language below regarding the residency requirement for graduate students for inclusion in the Graduate Information Chapter of the University Catalog. The new language is in bold:

Master's Degree Requirements

You must complete the five requirements listed below

1. Fulfill the University Writing Skills Requirement;
2. Be Advanced to Candidacy;
3. Complete at least 45 quarter units applicable to your degree (45-52 in the Interdisciplinary Studies Major, 48 in Public Administration, 52-54 in Multimedia, 52-64 in the MBA, 72 in Counseling).
   - All units must be earned within the five calendar years immediately preceding the receipt of your degree. (Outdated units may be accepted for one additional year with the approval of your department and the Associate Vice President, Academic Programs and Graduate Studies. If not completed in the sixth year, currency in the subject matter of the outdated courses must be demonstrated. Courses older than seven years are only applied to the degree in exceptional circumstances.)
   - A minimum of 32 quarter units must be completed in residence while enrolled as an admitted graduate student at Cal State East Bay. Units taken while at other schools, while an undergraduate with permission to take graduate courses, while pursuing an additional baccalaureate degree in "Unclassified Post-Baccalaureate" status, while enrolled in another graduate degree program, or while enrolled in Continuing Education courses-including Open University courses-do not count as resident units. Please note that individual graduate programs may require more than 32 units in residence, so check your particular program’s section of this catalog for these requirements.
   - At least 1/2 of the units in your program must be 6000-level
- No lower division units can be counted
- No more than 9 units of university thesis or 5 units of departmental thesis or project work can be counted
- No more than 15 units may be in CR/NC courses (16 in Public Administration, 24 in Counseling)

4. Complete a program of study approved by your department, which must include a thesis, project, or comprehensive examination; and
5. Earn a 3.0 grade point average in all units counted towards your degree.

BACKGROUND
INFORMATION: Currently the CSUEB graduate residency requirement in the catalog states that no more than 13 units out of the total units required for a Master’s degree may be completed while not in residence as a matriculated student in the Master’s program at CSUEB. This policy was derived from Title V, which requires that all graduate programs contain at least 30 semester units (45 quarter units) of approved graduate coursework, and that no fewer than 21 semester units (32 quarter units) be completed in residence. Because all graduate programs were originally 45 units, 32 units required in residence were subtracted from 45 to result in a maximum of 13 non-resident units allowed. However, some CSUEB graduate programs currently exceed 45 units, so our policy has become more restrictive than required by Title V for high unit programs. We are recommending that the University catalog language be revised to set a required minimum number of units in residency (32) to be consistent with Title V, but that it allow individual graduate programs to establish stricter non-resident limits if they consider it necessary for their program. This policy is consistent with the undergraduate residency requirement which sets a required minimum number of resident units.