GE Subcommittee
Minutes of Jan. 11, 2016

Present: Luz Calvo, Julie Glass, Zach Hallab, Yi Karnes, Rita Liberti, Sarah Nielsen, Aline Soules
Guest: Sarah Aubert, Glen Perry, Eileen Barrett

1. Approval of agenda: Luz/Rita/approved with modification

2. Report of the Chair
   Outcomes for A-D are on the Senate agenda tomorrow. There was discussion of what issues might arise at the meeting and how they might be addressed in comments by the GE chair. We also discussed the changes made to outcome C3 at CIC prior to the approval of the outcomes by CIC. There was also extensive discussion about C3 at ExComm.

3. Approval of 12/7/15 minutes: Luz/Sarah/approved

4. Reports
   a. Report of GE Director
      None
   
   b. Report of Semester Conversion
      Submissions for funding for conversion of GE courses have been reviewed by Associate Deans. The semester conversion team will follow up with those who didn’t make the deadline for proposals.

5. Business
   a. approval process
      There are two processes. The first is for approved courses that also seek GE approval. The second is for courses that are strictly GE, which process requires more steps.

   b. approval process form
      Julie Glass mocked up a form. What information do we need for course characteristics and outcomes? Discussion ensued regarding content, language of expression, and layout/format and what would make the subcommittee’s information needs clear.

      It was decided to use this form for semester conversion only. Added for the future was a statement regarding student artifacts, pending Senate approval of 15-16 CIC 20 and a statement regarding requiring a syllabus for GE renewal, pending approval of CIC 15-16 20.

   b. meeting times for winter
2-4 p.m. on our “regular” days; 4-6 on other Mondays

c. tasks for winter
   i. overlay outcomes (Cultural Groups and Women, Social Justice, Sustainability)
   ii. code approval process
   iii. cluster structure
   iv. ILO curriculum mapping

6. From the floor

7. Adjournment