Minutes of the General Education Subcommittee
October 5, 2015
LI 2250
2:00 pm – 4:00 pm

Absent: Yi Karnes, Rita Liberti.
Guests: Glen Perry.

The Convener (Watnik) called the meeting to order at 2:02

1. Approval of the agenda. (M Calvo/S Satin/P) Soules requested that, prior to the FIN 2300 course, discussing the use of two GE categories for a course.
2. Approval of the minutes (M Soules/S Calvo/P).
3. Reports
   a. GE Director. Thompson noted that GE Subcommittee gets a seat on ILO Subcommittee and she cannot fully serve. The subcommittee approved Soules and Nielsen, who are already members, to represent them.
   b. Semesters. There was no report.
4. Old Business:
   a. Course Approvals. Per the approval of the minutes, there was discussion about giving 2 GE designations to a single course. Perry said that this is possible in PeopleSoft. Bliss said that there should not need to be advisor intervention to determined. Members indicated that courses should have learning outcomes in the area at their “heart”. This would be inconsistent with allowing multiple GE designations for single courses. Watnik noted that Psych 1000/1005 is allowed both as B2 and D1. There was sentiment for not rejecting an existing course, but that there should be a policy banning two designations as we move forward to semesters.
      i. FIN 2300. M Soules/S Bliss/P. Subcommittee members reiterated that the subcommittee will not allow courses to be listed in two areas. This was a bureaucratic issue that subcommittee members felt would be unfair to the Finance Department to change the decision of a previous subcommittee.
   b. Semesters issues.
      i. The Subcommittee expressed a desire to pass a policy indicating that courses won’t be approved for multiple areas. There will be an “operating principles” documents.
      ii. Learning outcomes. The subcommittee began discussing learning outcomes, beginning with area A. Calvo emailed the subcommittee with the corresponding document from SFSU.
There will be a “preamble” indicating that the courses will have the primary purpose (or “heart”) of the course meeting the learning outcomes. Calvo suggested the use of the phrase “thoroughly embedded” instead of “primary purpose”. The subcommittee generally used EO 1100 to define learning outcomes for areas A and B; for B6, existing language was largely used. The subcommittee will circulate the proposed document internally. An email will be sent to the subcommittee to address concerns. The Subcommittee will try to address area C next; if time permits, there will be a discussion of area D.

5. Adjournment. The Chair declared the meeting adjourned at 5:55 due to time. The next meeting is October 12 at 2.

Respectfully submitted,
Mitchell Watnik, subcommittee secretary