Minutes of the General Education Subcommittee
November 9, 2015
LI 2250
2:00 pm – 4:00 pm

Present: Lawrence Bliss, Luz Calvo, Julie Glass, Zach Hallab, Yi Karnes, Rita Liberti, Sarah Nielsen, Diane Satin, Aline Soules, Nancy Thompson, Mitchell Watnik.
Absent: none.
Guests: Sarah Aubert, Tamra Donnelly, Glen Perry, Sophie Rollins, Donna Wiley.

The Chair (Glass) called the meeting to order at 2:00

1. Approval of the agenda. (M Thompson/S Soules/P) The minutes were not distributed and so the approval will be postponed. The chair will report.
2. Approval of the minutes (n/a).
3. Reports
   a. GE Director. none.
   b. Semesters. No report.
   c. Chair. The Chair requested the subcommittee allow for the posting of the outcomes so that others may see the proposals as they are developed and without needing to attend the meetings. The document would be labelled as a “working document”. M Calvo/S Thompson/P to attach the current working document (labeled as working) to the minutes after the meeting. http://www20.csueastbay.edu/faculty/senate/committees/cic/ge-subcommittee1/15-16-ge/outcomes-working-doc-for-11-9-15-ge mins.pdf

4. Old Business:
   a. Process for course submissions including forms, sample syllabus requirements, etc. Wiley (as AVP APGS) asked for the formal approval process for GE. There were two columns- one for courses that already exist and are looking for GE approval; the other for a new course. The latter intertwines the course approval and GE approval processes. The Chair noted that this is for graduation requirements, as well. There were questions about whether GE courses needed to go to Senate as information or approval. The semester policy specified that it would be information to CIC/Senate if GE approved by 2/3rds or more. The process doesn’t need approval, as it is covered by previous policy, but the outline needed to be fleshed out. There was additional discussion about the GE proposal forms. APGS was interested in proposing one form for all GE areas, but the subcommittee was inclined to either use a “smart form” or forms like the status quo (different forms for each area).
   b. Area D outcomes. No comments were provided on D1-D3. So, the subcommittee concentrated on D4. Calvo noted that the current proposals have outcomes associated with communication as well as
the learning outcomes and recommended some streamlining. The
preambles and headers to C4/D4 will be on next meeting's agenda.

6. Adjournment. The Chair declared the meeting adjourned at 4:04 due to time.
The next meeting is November 16 at 4 at which point area E will be
discussed.

Respectfully submitted,
Mitchell Watnik, subcommittee secretary