Minutes of the Graduate Programs Subcommittee
April 20, 2015
Biella Room
1:00 pm – 1:50 pm

Present: Lynn Eudey, Joanna Lee, Eve Lynch, Peter Marsh, Karen Mucci, Mitchell Watnik, Donna Wiley
Absent: Cathy Inouye, Asha Rao, Linda Smetana.

The Chair (Wiley) called the meeting to order at 1:04.

1. Agenda (M Eudey/S Lynch/P)
2. Minutes. Last meeting was not a quorum. No minutes.
3. General Guidelines for Master's Program Conversion (M Eudey/S Lee to discuss). Wiley noted that the CO's “Definitions of Graduate Level Instruction” would be useful for programs to have as they move towards semesters. Under “general structure”, Wiley reminded the subcommittee that tiered (dual-listed) courses count as undergraduate level. Wiley noted that she will add that programs may have stricter requirements than the University minima. Under the structure template, Wiley suggested that admissions materials might be added. “Cause for dismissal”, such as the paragraph in the MSW programs, is recommended by Wiley. (M Inouye/S Eudey/P) to send as information to the Committee and ultimately the Senate with mentioned edits.
4. Graduate Learning Outcomes. WASC suggested the possibility of separate outcomes for graduate programs. The subcommittee will consider this issue at a future meeting.
5. Adjournment (M Marsh/S Eudey/P). The meeting adjourned at 1:46, as several members needed to leave.

Respectfully submitted,
Mitchell Watnik, subcommittee secretary