Minutes of the Graduate Programs Subcommittee
March 10, 2016
SF 329
12:00 pm – 1:50 pm

Present: Lynn Eudey, Cathy Inouye, Karen Mucci, Linda Smetana, Holly Vugia, Mitchell Watnik, Donna Wiley (Chair), Ke Zou.
Absent: Joanna Lee, Asha Rao.
Guests: Kevin Brown.

The Chair called the meeting to order at 12:05.

1. Approval of the agenda. (M Eudey/S Vugia/P). Wiley reversed discussion items A and B on the agenda.
2. Approval of minutes from Feb. 25. (M Smetana/S Mucci/P). Smetana seconded minutes at last meeting.
3. Reports.
   a. Semester Conversion Report. Wiley noted that GE was approved (with reservations about upper division course caps) by President. APGS is working on the forms for GE. Time modules are being presented at Senate committees and other groups.
   b. Chair. Wiley indicated that approvals of Chemistry, Math, and TESOL have cleared CIC. Watnik mentioned how the process actually works.
4. Action items
   a. M.S. Computer Science. (M Smetana/S Vugia/unanimous P) to approve with the understanding that there may be formatting and other non-substantive changes to the program. Brown explained the program is a combination of the existing Computer Science and Computer Networks. The two variants will be options within the CS. It was noted that the discontinuance for MS Computer Networks would have to go through CAPR. CS is increasing the core to 5 courses. Most of the students take the comprehensive exam. Industry input recommended a project, which is now part of the program. Students who do both a project and the thesis may take 33 units instead of 30. The program will allow only graduate-level courses. There are no dual-listed courses. Watnik mentioned a typo in the admissions requirements (STAT 361 should be STAT 316). Mucci asked about the redundancy inherent in the Computer Science concentration in Computer Science. Under “dismissal from the program”, Mucci noted that the students should be listed as “dismissed from the program”, not “disqualified from the University”. Wiley asked about PLO map. She noted that nowhere is “introduced” mentioned. Brown explained that the introduction is part of the prerequisites to the program. Wiley was concerned that the first PLO was only listed in one core class and there as “mastered”. Brown said
that the development for that outcome would be from the undergraduate prerequisites. The subcommittee agreed to call CS 611 as both develop and master.

5. Discussion Items:
   a. Reminder - Meeting schedule for Spring quarter – 2:00pm-4:00pm, 4/14, 4/28, 5/12, and 5/26 have all been confirmed in room SF 328. The meeting on April 14 is tentatively rescheduled for April 12, 12-2 (room TBA) due to scheduling conflicts for many subcommittee members.
   b. Revision of Master’s Program Information section of the University Catalog. (M Vugia/S Smetana) to discuss. There were concerns about the definition of “project”. Title V says “A project is a significant undertaking appropriate to the fine and applied arts or to professional fields. It evidences originality and independent thinking, appropriate form and organization, and a rationale. It is described and summarized in a written abstract that includes the project’s significance, objectives, methodology and a conclusion or recommendation. An oral defense of the project may be required.” (M Smetana/S Eudey/P) to adopt the Title V language for project instead of the existing language.

6. Adjournment. (M Eudey/S Vugia/P) The meeting was adjourned 1:37.

Respectfully submitted,
Mitchell Watnik, subcommittee secretary