January 29, 2013

TO: Committee on Budget and Resource Allocation, Members
FROM: Meiling Wu, COBRA Chair
SUBJECT: COBRA Meeting, Friday, February 1, 2013, from 9 – 11 am, in LI 2250
MEMBERS: Gilberto Arriaza, Kris Erway (Presidential Appointee), Ching-Lih Jan, Pat Jennings, Gary McBride, Jim Mitchell, Carol Reese (Presidential Appointee), Aline Soules, Paulina Van, Meiling Wu (Chair), Helen Zong

**APPROVED AGENDA**

1. Approval of the agenda
2. Approval of the minutes of 1/18/13
3. Report of the Chair
4. Report of the Presidential appointee
5. Report of the Subcommittees
6. Old business:
   a. COBRA meeting time for 2013-14
   b. Self-support statement; development of policy
   c. Invitation Schedule
      o James Houpis, Provost & VP, Academic Affairs
      o Brad Wells, CFO & VP, Administration & Finance
        ▪ Discussion of questions to be sent to VP Wells and confirmation of invitation date (2/15 or 3/1).
7. New Business:
   a. [Information Technology Services (ITS) Strategic and Operational Plan for fiscal year of 12-13](#)
   b. ITAC [charge](#) from 11/28/11
   c. ExCom charge to create an annual report to the Senate addressing assigned time given to each department, and to what purpose
8. Adjournment

ee: Academic Senators
Administrative Officers
College Deans
Department Chairs