APPROVED MINUTES

COBRA Meeting, Friday November 2, 2012, from 9 – 11 am, in LI 2250

Members Present: Gilberto Arriaza, Kris Erway (President Appointee), Ching-Lih Jan, Pat Jennings, Gary McBride, Jim Mitchell, Carol Reese (Presidential Appointee), Meiling Wu (Chair), Helen Zong

Members Absent: Aline Soules

Guests: Monique Cornelius, Sophie Rollins

1. Approval of the agenda
   Passed

2. Approval of the minutes of October 19, 2012
   Passed with revision of typo

3. Report of the Chair
   Two documents received through mass mail:
   1. Joint legislative committee Audit to examine CSU Extended Ed. We will review the document and discuss our potential involvement at the next meeting.
   2. CFA document on the impact of Prop 30 on the CSU budget. Meiling will refer to us for review since it relates to the budget.
   3. Planning for Distinction:
      Meiling is part of the steering committee and will report to us. However, we need to consider the extent to which COBRA should be involved.

4. Report of the Presidential appointee
   Kris: The Budget Office is examining all of the scenarios regarding Prop 30. If it passes the trigger cuts will not go into effect and students will receive a tuition refund. Tuition will roll back to last year’s amount. If prop does not pass then there will additional student fees for winter and spring. A $150.00 fee will be added to in-state tuition.

   Meiling asked Kris if we will have the budget adjustments, if implemented, by the next meeting. Kris indicated that it is possible. Meiling suggested inviting Brad Wells to speak to COBRA. Meiling will send out invitations after the election.

   Carol: New projections are favorable because of the $150.00 fee and we are getting more money because head count is up. Will be in good shape for this year.
and will have a start on next year. But, the money changes which presents difficulties, so the Budget Office is running different budget scenarios. Carol noted that they are planning forums to discuss Planning for Distinction. Staff needs to be invited to the forums. Carol noted that self support programs will be part of the review for Planning for Distinction.

Meiling asked for an update on A2E2. Funding for EIRA for this year was approved for this year. A call for equipment has been sent out. There has been a problem getting students seated on the A2E2 committee. Allocations for Enhanced Course Learning were going to be based on a formula, but the Provost has changed the formula. Current fee for A2E2 is $80.00 per quarter per head count. It may go to $120.00 next fall, but the President will make this decision.

5. Old business:
   a. Invitation Schedule
      - James Houpis, Provost & VP, Academic Affairs
      - Brad Wells, CFO & VP, Administration & Finance

      Discussed: The best time to invite the Provost and Brad Wells.

      - Jim suggested that we need to have action items that they can address. Meiling indicated that we may have budget information by our next meeting, so we may consider inviting Provost Houpis. Kris indicated that it will depend on if the budget has been vetted by the cabinet. Gary suggested that we send questions prior to the meeting, so that we have a clear focus when guests visit.

      - Decision: If we have a budget on the 7th then we will invite the Provost to the 11/16 meeting.

   b. KPMG Independent Auditor’s Report
   c. Academic Senate Budget Presentation 10/4/2011

      Discussed the possibility of linking financial documents and links to documents on COBRA. Discussed the possibility of hosting an expert that will present on our past financial statement. Members expressed concern about discussing the past financial statement. We might want to focus on the budget moving forward. Also, Gary suggested that it would be more useful to hear about what the figures on the financial statements actually mean. Provide a comparative basis to other campuses. Carol suggested that we pose the question: Given what we are seeing going forward (e.g., 13/14), how do the financials impact us?
Motion:
Gary will generate a list of questions which we will pose to the Provost he visits.
Passed

Motion:
Create links on COBRA to financial docs.
Passed

6. New Business:
   a. Excom permission to convene semester subcommittee
      i. Membership suggested at last meeting: 2 COBRA, 1 CIC, 1 FAC, possibly 1 CAPR member
      ii. We discussed that we do need CIC and FAC participation. Meiling will contact the Chairs of CIC, FAC and CAPR to request participants. COBRA approved the constitution of the committee.

      Motion to elect Pat as Chair: Passed
      Decided that we will not have a second full member, but Gary will serve as a financial consultant to the committee.

   b. Excom charge to form Self-Support Subcommittee
      i. Appoint 2 COBRA members to join
         Jim Mitchell agreed to serve. Gary suggested that we ensure that questions such as revenue generated by self-support is known and is part of what the committee will focus on. Gilberto Arriaza agreed to serve as second COBRA member.

   c. DCIE fund reallocation discussion (Terry Jones; time certain 10:30 am)
      Terry canceled.

7. Adjournment
   11 a.m.

ec: Academic Senators
    Administrative Officers
    College Deans
    Department Chairs