2/15/13 Approved Minutes

Members Present: Gilberto Arriaza, Gary McBride, Ching-Lih Jan, James Mitchell, Helen Zong, Alien Soules, Pulina Van, Meiling Wu

Guets: Endre Branstad, Monique Cornelius

1. Approval of the Agenda
   Moved/Second: Jim; Helen
   Approved

2. Approval of the minutes
   Moved: Jim; Gary
   Need to make adjustment to the section on Mitch’s discussion of assigned time (clarified in these minutes under “old business” section b).
   Need to clarify duties of Self-Support Committee headed by Jim Mitchell (clarified below under “Reports of Sub-committees.”)
   Approved with corrections that are captured in the 2/15/13 minutes.

3. Report of the Chair
   a. Mitch suggested that COBRA submit information items to the Senate floor. Items should be sent to ExCom for placement on the agenda.

   Motion: Forward COBRA discussions about A2E2 planning, budget planning and the IT plan and include links to the original site.
   Moved: Pat; Gary

   Discussion:
   Meiling requested that we send the following items: 1. Send A2E2 planning as COBRA 1; 2. Send budget planning along with COBRA discussion as COBRA 2; 3. Send the Information Technology report as COBRA3. Aline stated that the IT plan is not ours, so since it is not COBRA’s plan we may not need to pass it on.
Aline noted that since Mitch Chairs the IT committee it is not a COBRA item to send forward.

Vote: failed

Motion Amended: Submit COBRA generated documents such as the Self-Support Subcommittee report and the S2Q committee document.

Moved: Pat; Gary

Discussion:
Gary suggested a friendly amendment: COBRA documents should be reviewed by COBRA and subject COBRA committee approval.

Final amended motion: COBRA generated documents will be sent forward to ExCom after review and approval of COBRA.

Moved: Paulina; Jim
Vote: Passed

Motion: Set a date for Brian cooks visit
Moved: Jim; Helen

Discussion:
Meiling requested that we set a date for Brian Cook’s visit to discuss self support. The committee agreed to invite Brian Cook to visit COBRA on April 19th and send out a call for question after Brad Wells’ visit.

Vote: passed
Brian Cook visit will be on 4/15.

Meiling reported on PFD. The Instructional Task Force now has a definition of a program, and they are now working on the template and criteria.

4. Report of the Presidential Appointee

Kris indicated that only item to report is that we will not have any new information on the 13/14 budget in February. This will come out in March.

5. Report of the Subcommittees
Q2S Subcommittee (Pat)

Gary suggested that we get an estimate from Carl Bellone on the money that the administration plans to allocate for assigned time before we send Carl Bellone our report. We can’t send our report until COBRA, ExCom and the Senate approves it.

Self-Support Subcommittee (Jim)

Clarification of the Self-Support Committee’s charge to COBRA:
The Self support subcommittee requests that COBRA generates a framework for a policy in regards to the following issue: There appears to be a lack of transparency about the cost-recovery funds. These funds are generated by self-support programs through DCIE. The committee asks COBRA to: A.) request clarity from the University Administration as to the criteria and the execution of the distribution of cost recovery funds conducted by DCIE; and, B.) Once point "A" is accomplished, please elaborate on a framework for a policy regarding cost-recovery funds distribution.

Report: No new information since the last meeting since they do not meet until 2/21.

Old Business

a. Assigned time report progress; information to be gathered from the Provost’s Office

b. Meiling brought up the need to clarify Mitch’s request to COBRA to request a record of assigned time. Meiling noted that Mitch Watnik sent the following request to COBRA regarding the reporting of assigned time: “ExCom discussed the topic of "assigned time" for faculty and the "misinformation" (in the words of the Provost) that faculty has about it. Accordingly, ExCom informally recommends that COBRA suggest an annual report to the Senate regarding how much and to what purpose assigned time was given during the year. This report could be part of COBRA's annual report or could be done separately. Since the topic that originated this line of discussion was assessment and five-year reviews, COBRA may wish to consult with CAPR, but my impression is that COBRA can develop a mechanism on its own.”

6. New Business

a. Compilation of questions for VP Brad Wells’ 3/1/13 COBRA visit
Endre passed out a list of questions from faculty. COBRA worked on revising and grouping question.

7. Adjournment
   11:05 a.m.