Senate Committee on Budget and Resource Allocation
Approved Minutes for the 4/5/13 meeting

Members Present
Gilberto Arriaza, Kris Earway (Presidential Appointee), Ching-Lih Jan, Pat Jennings, Gary McBride, Jim Mitchell, Carol Reese (Presidential Appointee), Paulina Van, Meiling Wu (Chair),

Guests:
Endre Branstad, Monique Cornelius, & Sophie Rollins

1. Approval of the agenda
Move: Pat; Gary
Passed

2. Approval of the minutes:
   a. 3/15/13
Move: Jim; Gary
Vote: Passed

3. Report of the Chair
   -Brian Cook confirmed that he will visit COBRA on 4/19/13.
   -We have 2 meetings in April and May. The last meeting is on June 7th. June 7th is an organizational meeting; a new Chair will be elected at this meeting.

   -Meiling brought to our attention an e-mail sent to Mitch from J. Kegely at CSUB asking for us to send any policy and/or issues associated with grants. Meiling asked our committee members to review grant policy on the ORSP Web site. http://www20.csueastbay.edu/orsp/spur/guide/rules.html
   Gary indicated that he was not clear on what we are being required to review. Meiling indicated that she wants more clarification from Foundation on how policy is developed. A key concern governs clarification and transparency, especially of indirect costs associated with grants. A discussion and clarification about direct and indirect cost ensued. Gary suggested that we generate specific questions for ORSP director and Foundation head.
Decisions:

a. COBRA members will review the “Rules of Spending” section on the Foundation website. To find this page go to ORSP then click on “Sponsored Programs Guide” on the left then click on “The Rules of Spending” on the left.
http://www20.csueastbay.edu/orsp/srp/guide/rules.html

b. Meiling will send a message to faculty about indirect cost, expenditures, and other issues related to grants.

c. Use faculty responses to generate a list of questions for the Director of Foundation (we need to find out who heads grants since foundation is now merged with stateside).

d. Invite the Director of Foundation to speak at a COBRA meeting.

- Meiling shared the CFA response to the Assembly and Senate bills on online education.

Report of the Presidential appointee

Carol: No new news to report. Provost Office has asked colleges to present budgets by June. Planning for Distinction: It will be difficult to cost out academic programs. The PFD committee is using historical averages as one way to respond to this. It may take 4-5 years to absorb all of the data.

Kris: No new news to report on the budget. Target FTE is going up by 136 FTE next year. We will get some funding for this increase, but the amount is not yet known.

4. Report of the Subcommittees
   a. Quarter to Semester Conversion: No report—the committee’s work is finished.

   b. Self-Support Funding: No report

5. Old Business:
   a. Inviting Brad Wells to our 5/3 meeting.

   b. 12-13 COBRA 2: Identification of Tasks & Costs Associated with the Q2S Conversion

      -12-13nCOBRA2 was sent to Senate as an information item.

6. New Business:
   a. 12-13 COBRA 1 Revised: Proposed date and time changes for 14-15 meeting schedule
Motion: Move COBRA to 2 and 4th Wednesday from 2-4 p.m. starting 2014/15.

Moved: Pat; Gary
Passed

b. Questions for 4/19/13 visit from AVP Brian Cook

In question 1:
What guidelines exist for distributing or using funds allocated to department? Move this so it is the last item in #2.

Add Giblerto’s question: Revising question 2 to read as follows:

What was DCIE revenue in 2011/12 and what was the revenue comprised of?

What is the DCIE cost model for direct and indirect costs?

What is the model for the determination of profit and profit sharing?

Are there specific guidelines for the MOUs? (For example, are MOUs developed on a case-by-case basis? Are the MOUs public information?)

How does our DCIE funding model compare to other campuses?

Modify current #3 so CSO reads Cal Sate Online.

Motion:
Thank Brian Cook for his efforts and the success he has brought to our campus.
Moved: Jim; Gary
Passed unanimously

7. Adjournment

Moved Gary; Helen
Adjourned at 11:04